

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER

TOWN OF SOUTHPORT
1139 PENNSYLVANIA AVENUE
ELMIRA, NEW YORK 14904

I hereby apply to inspect the following record(s): _____

Signature _____ Date _____

Representing _____

Mailing Address _____ Phone _____

FOR AGENCY USE ONLY

APPROVED _____

Number of Copies _____

DENIED _____

Amount Per Copy \$ _____

Total Amount Due \$ _____

Record of which this agency is Legal Custodian cannot be found. _____

Record is not maintained by this Agency. _____

Signature

Title

Date

NOTICE: YOU HAVE THE RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY.

David Sheen, Supervisor, 1139 Pennsylvania Avenue, Elmira, New York, 14904
WHO MUST FULLY EXPLAIN HIS REASONS FOR SUCH DENIAL IN WRITING
SEVEN DAYS OF RECEIPT OF AN APPEAL.

I HEREBY APPEAL: