



# TOWN OF SOUTHPORT

1139 Pennsylvania Avenue  
Elmira, NY 14904

*Minutes Approved  
5/18/2016 by Board*

## BOARD OF APPEALS MINUTES-ORGANIZATIONAL MEETING WEDNESDAY, APRIL 20, 2016

Minutes of the organizational meeting of the Board of Appeals, Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue, Elmira, New York on April 20, 2016 at 7:00 p.m.

Board Members Present: James Gensel, Chairman  
Daniel Williams, Vice Chairman  
John Arikian  
Deborah Eames  
Justin Faulkner

Others Absent: Steven Barnstead, Town Attorney  
Peter Rocchi, Town Code Enforcement Officer  
Bonnie Balok, Secretary-Board of Appeals

### Organizational Meeting

The organizational meeting was called to order by Mr. Gensel. The purpose of the organizational meeting was to elect a chairman, vice chairman, secretary and select a meeting day and meeting time.

### Resolution No. 1

**Appointment of James Gensel, Chairman of the Board of Appeals, Town of Southport for the year 2016.**

**Resolution by: Williams**

**Seconded by: Eames**

Whereas, the Board of Appeals held an organizational meeting to elect a chairman for the year 2016, and

Whereas, Mr. Williams made a motion to nominate James Gensel as Chairman. Ms. Eames seconded the motion.

Resolved, James Gensel will serve as Chairman of the Board of Appeals, Town of Southport for the year 2016.

Ayes: Arikian, Eames, Faulkner, Williams

Abstained: Gensel

Noes: None

Carried.

### Resolution No. 2

**Appointment of Daniel Williams, Vice Chairman Board of Appeals, Town of Southport for the year 2016.**

**Resolution by: Arikian**

**Seconded by: Faulkner**

Whereas the Board of Appeals held an organizational meeting to elect a vice chairman for the year 2016, and

Whereas, Mr. Arikian made a motion to nominate Daniel Williams. Mr. Faulkner seconded the motion.

Resolved, Daniel Williams will serve as Vice Chairman, Board of Appeals, Town of Southport for the year 2016.

Ayes: Gensel, Arikian, Eames, Faulkner

Abstained: Williams

Noes: None

Carried.

**Resolution No. 3**

**Appointment of Bonnie Balok, Secretary, Board of Appeals, Town of Southport for the year 2016.**

**Resolution by: Gensel**

**Seconded by: Eames**

Whereas the Board of Appeals held an organizational meeting to elect a secretary for the year 2016, and

Whereas, Mr. Gensel made a motion to nominate Bonnie Balok. Ms. Eames seconded the motion.

Resolved, Bonnie Balok will serve as Secretary, Board of Appeals, Town of Southport for the year 2016.

Ayes: Gensel, Arikian, Eames, Faulkner, Williams

Noes: None

Carried:

**Resolution No. 4**

**Meeting Day for the Board of Appeals, Town of Southport shall be the third Wednesday of each month.**

**Resolution by: Eames**

**Seconded by: Arikian**

Whereas the Board of Appeals held an organizational meeting to select a meeting day for the year 2016, and

Whereas, Ms. Eames made a motion to set the meeting day as the third Wednesday of each month. Mr. Arikian seconded the motion.

Resolved, the third Wednesday of each month shall be the meeting day for the Board of Appeals for the year 2016.

Ayes: Gensel, Arikian, Eames, Faulkner, Williams

Noes: None

Carried.

**Resolution No. 5**

**Meeting Time for the Board of Appeals, Town of Southport shall be 7:00 p.m.**

**Resolution by: Eames**

**Seconded by: Arikian**

Whereas the Board of Appeals held an organizational meeting to select a meeting time for the year 2016, and

Whereas, Ms. Eames made a motion to set the meeting time as 7:00 pm. Mr. Arikian seconded the motion.

Resolved, 7:00 p.m. shall be the meeting time for the Board of Appeals for the year 2016.

Ayes: Gensel, Arikian, Eames, Faulkner, Williams

Noes: None

Carried.

The Board members also approved the public hearing minutes of September 23, 2015, held for Warren Roman, 326 Riverview Circle, Elmira, NY 14904, Tax Map 99.09-1-26, as well as provided approval of the public hearing minutes of October 21, 2015, held for Kenneth Miele, 130 Pine Hills Drive, Pine City, NY 14871, Tax Map 118.03-1-23.

Motion to adjourn: Mr. Williams  
Seconded by: Mr. Faulkner  
Ayes: Gensel, Arikian, Eames, Faulkner, Williams  
Noes: None  
Adjourned: 8:10 p.m.

Original on File: Town Clerk  
C: Board of Appeals  
Town Board  
Planning Board  
Town Supervisor  
Town Clerk  
Town Attorney  
Town Assessor  
Town Code Enforcement Officer

Prepared by: Bonnie Balok, Secretary-Board of Appeals

April 21, 2016