



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

PLANNING BOARD Regular Meeting

Monday, December 4, 2017
Meeting Minutes

Minutes of a regular meeting of the Town of Southport Planning Board held at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York on Monday, December 4, 2017 at 7:00 p.m.

Board Members Present: Dan Collins
Jacquelyn French
John Hastings
Chris Parsons
Trish Peterson, Alternate
Tim Steed, Vice Chairman
Michael Stephens, Chairman

Board Members Absent: Larry Berman

Others Present: Peter Rocchi, Code Enforcement Officer
Michelle Murray, Secretary
Dan Hurley, Town Council Member

Chairman Stephens called the meeting to order at 7:00 p.m. He asked if the Board Members had any comments, questions, concerns or corrections about the November 6, 2017 minutes. Hearing no comments, the Board accepted the minutes as presented.

Next the Planning Board set the meeting schedule for the year 2018. All meetings will be held on the first Monday of each month with the exception of the January 1 meeting will be held on Tuesday, January 2 due to the 1st being observed as a holiday and the September 3 meeting will be held on Tuesday, September 4 due to the Labor Day holiday. Deadline for site plan applications will continue to be the third Wednesday of each month. Board Member French made a motion to accept the meeting schedule; Board Member Collins seconded the motion.

AYES: Collins, French, Hastings, Parsons, Peterson, Steed, Stephens
NOES: None
ABSENT: Berman
MOTION CARRIED.

Public Hearing - John Knapp to operate a fitness training facility located at 1600 Cedar Street, Elmira, New York
Tax map #109.12-1-11
Zoning Commercial Regional (CR)

It was noted that the publication was in order then the public hearing was opened for comment. No one wished to be heard. The public portion of the meeting was closed at 7:04 p.m. and turned back over to the Planning Board.

Chairman Stephens explained that he and Mr. Knapp were personal friends and would abstain from voting.

The Board discussed that the training would not take place outside of the building. The application was complete and they did not have any further comments.

Board Member French made a motion to accept the site plan as presented; Board Member Collins seconded the motion. SEQR was declared a Type II Action negative declaration. Discussion on the motion Vice Chairman Steed commented that it was a good thing for the youth and wished Mr. Knapp success.

Resolution No. 013-2017 PB

**SITE PLAN GRANTED TO JOHN KNAPP TO OPERATE A FITNESS TRAINING FACILITY
LOCATED AT 1600 CEDAR STREET, TOWN OF SOUTHPORT, COUNTY OF CHEMUNG,
STATE OF NEW YORK, TAX MAP #109.12-1-11
ZONED COMMERCIAL REGIONAL (CR)**

Resolution by: French
Seconded by: Collins

WHEREAS, on or about October 16, 2017, John Knapp submitted an application to the Code Enforcement Officer for approval from the Town of Southport Planning Board for a Site Plan to operate a fitness training facility in the Southtown Plaza located at 1600 Cedar Street, Elmira, (Town of Southport), tax map #109.12-1-11 zoned Commercial Regional (CR); and

WHEREAS, the application was interpreted as a fitness center/health club according to the Town’s Use Regulation Table Chapter 525 which requires a Site Plan; and

WHEREAS, the Planning Board held a duly noticed meeting on November 6, 2017, at which the Applicant presented information about the project; and

WHEREAS, the Planning Board conducted a public hearing on Monday, December 4, 2017 at 7:00 p.m., or as soon thereafter, and after due posting and publication of the same was made, was in compliance with the Town of Southport Municipal Code; and

WHEREAS, at that public hearing, any and all individuals wishing to be heard were then and there given the opportunity to do so; and

WHEREAS, it was determined that this was an Unlisted Action and will not have a potentially significant effect on the environment; and after due deliberation, investigation and consideration it is

RESOLVED, that the Planning Board hereby grants approval for the Site Plan as presented by John Knapp to operate a fitness training facility.

AYES: Collins, French, Hastings, Parsons, Peterson, Steed

NOES: None

ABSTAIN: Stephens

ABSENT: Berman

MOTION CARRIED.

Next was the referral from the Town Board to review the proposed amendment to Town Code §497-19 Alternate street side parking at certain times. The language gives the Town Superintendent of Highways the ability to enforce violation of this article and for proper snow removal.

Article VI Winter Parking

§497-19 Alternate streetside parking at certain times.

No parking on either side of the street "whenever snow has fallen and the accumulation is such that it covers the street or highway."

The ban remains in effect until the snow ends and the streets are cleared.

Affects all parts of the Town.

The Board discussed odd even parking, ordinances for other Towns, and how residents would be made aware of the change.

Town Council Member Hurley explained that the Highway Department was operating with a reduced staff.

Board Member French made a motion to recommend the Town Board accept the following amendment to Town Code §497-19 Alternate streetside parking at certain times as presented and that the Town notifies the residents about the change to the ordinance through the use of media, the Town

newsletter, the Town sign and Town website. Chairman Stephens seconded the motion.

Article VI Winter Parking

*§497-19 Alternate streetside parking at certain times.
[Amended 7-10-1979 by ordinance (Res. No. 134-79), effective 8-13-1979]*

*In order to expedite the removal of snow and ice and to facilitate the cleaning of Town highways, the stop, standing, or parking of motor vehicles shall be prohibited within the boundaries as shown on a map hereinafter set forth, [\[1\]](#) except that on days with even numbers according to the calendar on the side of a highway on which the houses bear even numbers, and on days with odd numbers according to the calendar on the side of the street on which the houses bear odd numbers. This section shall not apply to the Town highways where parking is prohibited on a certain side of Town highways. The provisions of this section shall be effective between the months of November and **April** inclusive **odd even day parking**.*

AYES: Collins, French, Hastings, Parsons, Peterson, Steed, Stephens

NOES: None

ABSENT: Berman

MOTION CARRIED.

Other business to come before the Board, Chairman Stephens thanked Charles Collins for coming to all of the Planning Board meetings.

No other business to come before the Board. Board Member French made a motion to adjourn the meeting; Board Member Collins seconded the motion. All were in favor. The meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Michelle Murray
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board
Town Board
Town Clerk
Town Attorney