



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

PLANNING BOARD

Meeting Minutes

Monday, January 9, 2023

7:00 pm

Board Members Present: Jackie French
John Hastings
Chris Parsons, Chairman
Trish Peterson
Tracy Warner, Alternate

Board Member Absent: Larry Berman
Troy Dygert
Jennifer McGonigal, Vice Chairwoman

Others Present: Peter Rocchi, Code Enforcement Officer
Michelle Murray, Secretary

Chairman Parsons called the meeting to order on or about 7:00 p.m. He asked if the Board Members had any comments, questions, concerns, or corrections about the December 5, 2022 meeting minutes. Hearing no comments, the Board accepted the minutes as presented.

Next on the agenda was the public hearing for the Site Plan Amendment of Elmira Stamping & Manufacturing Corporation.

Public Hearing - Site Plan amendment of Elmira Stamping & Manufacturing Corporation to build a pavilion located at
1704 Cedar Street, Elmira, New York
Tax map # 109.12-1-14.1
Zoned Industrial

It was noted that the publication was in order, then the public hearing was opened for comment. No one wished to be heard, the public portion of the meeting was closed at 7:02 p.m. and was turned back over to the Planning Board.

Lisa Kerr with Elmira Stamping stated that there are no changes to the application as it was submitted to build a 24-foot by 24-foot pavilion.

Hearing no other comments from the Board, Board Member French made a motion to accept the Site Plan as presented; Board Member Hastings seconded the motion. The SEQR was an Unlisted Action with a Negative Declaration.

Resolution No. 001-2023 PB

**SITE PLAN AMENDMENT GRANTED TO ELMIRA STAMPING &
MANUFACTURING CORPORATION TO CONSTRUCT A 24-FOOT BY 24-FOOT
PAVILION LOCATED AT 1704 CEDAR STREET, TOWN OF SOUTHPORT,
COUNTY OF CHEMUNG, STATE OF NEW YORK,
TAX MAP #109.12-1-14.1 ZONED INDUSTRIAL**

Resolution by: French
Seconded by: Hastings

WHEREAS, on or about November 10, 2022, Elmira Stamping & Manufacturing, submitted an application to the Code Enforcement Officer for Site Plan Amendment approval from the Town of Southport Planning Board to construct a 24-foot by 24-foot pavilion located at 1704 Cedar Street, Town of Southport, tax map #109.12-1-14.1 zoned Industrial; and

WHEREAS, the application was submitted to the Town Planning Board and defined as a Site Plan Amendment; and

WHEREAS, the Town Planning Board held a duly noticed meeting on December 5, 2022 at which the Applicant presented information about the project; and

WHEREAS, the Town Planning Board conducted a public hearing on January 9, 2023 at 7:00 p.m., and after due posting and publication of the same was made, was in compliance with the Town of Southport Municipal Code; and

WHEREAS, at that public hearing, any and all individuals wishing to be heard were then and there given the opportunity to do so; and

WHEREAS, it was determined that this was an Unlisted Action and will not have a potentially significant effect on the environment; and after due deliberation, investigation and consideration it is

RESOLVED, that the Town Planning Board hereby grants approval to the Site Plan as presented to Elmira Stamping & Manufacturing Corporation to construct a 24-foot by 24-foot pavilion located at 1704 Cedar Street. Failure to make significant progress on the project within one (1) year from granting approval of this site plan will render the site plan null and void. Conditions shall be completed within one year unless otherwise stated.

AYES: French, Hastings, Parsons, Peterson, Warner
ABSENT: Berman, Dygert, McGonigal
NOES: None
MOTION CARRIED.

Next on the agenda was appointment of Chairman, Vice Chairman and Secretary to the Planning Board. The Board discussed the importance of attendance and the required four hours of training. The Chairman tabled the appointment until the next meeting when more of the Board Members are present for the meeting.

No other business to come before the Board. Board Member French made a motion to adjourn the meeting; Board Member Peterson seconded the motion. All were in favor. The meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Michelle Murray
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board
Town Board
Town Clerk
Town Attorney