

February 11, 2020

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on February 11, 2020.

Members Present: Supervisor Kathleen Szerszen, Council Members Glenn Gunderman, Daniel Hurley, Joseph Roman, Timothy Steed

Others Present: Code Enforcement Officer Peter Rocchi, Highway Superintendent Steven Renko, Director of Recreation David Ellis, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Kathleen Szerszen at 7:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Kathleen Szerszen

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,178.57
Fitzsimmons Lot Sales	\$ 550.00
Funds Turned to State and County Agencies	<u>\$ 402.93</u>
	\$ 2,131.50

Receiver of Taxes

Town and County Tax Collected	\$ 4,319,557.72
-------------------------------	-----------------

Code Enforcement Office

Fees Collected	Building Permit Fees	\$ 1,518.50
	Building Permit Values	\$ 184,400.00
	Operating Permit Fees	\$ 800.00
	Site Plan Fees	\$ 75.00
	Variance Fees	\$ 75.00

Justice Office
 Recreation/Aging/Youth Services
 Residential Deputy

Council Member Gunderman made a motion, Council Member Roman seconded to accept the monthly reports as filed.

2019 ANNUAL REPORT OF THE TOWN CLERK:

NYS Dept. of Agriculture & Markets for Dog Licenses	\$ 2,399.00
NYS Dept. of Environmental Conservation (DEC) for Conservation Licenses	\$ 34,229.53
NYS Dept. of Health for Marriage Licenses	\$ 922.50
Supervisor for Dog License & Clerk Fees	\$ 25,892.97
Supervisor for Fitzsimmons Cemetery	<u>\$ 8,875.00</u>
SUBTOTAL	\$ 72,319.00

RECEIVER OF TAXES:

Total Taxes Collected:	\$ 4,718,456.99
Total Penalty Collected:	\$ 7,861.18
Total Surcharge/Interest Collected:	\$ 0.00
Total Notice Fees Collected:	\$ 377.00
Total Duplicate & Overpayments:	\$ 1,583.68
Total Returned Check Fees:	\$ 0.00
Bank Interest Earned:	\$ 0.00
Total:	\$ 4,728,278.85

Total Direct Payments:	\$ 0.00
Total Bounced Checks:	\$ 1,515.80
Total Refunded/Applied Overpayments	\$ 0.00
Disbursements to Supervisor	\$ 1,344,244.39
Disbursements to County:	\$ 3,380,934.98
Other Disbursements:	\$ 1,583.68
Bank Service Charges:	\$ 0.00
Total	\$ 4,728,278.85

Other Adjustments: 0.00

Bank Balance: 0.00

2019 FITZSIMMONS CEMETERY EXTENSION REPORT:

30 graves were sold during 2019 for a total of \$8,875.00.

CODE ENFORCEMENT OFFICER 2019 ANNUAL REPORT:

Permit & Site Plan Fees:	\$	24,223.59
Building Permit Values:	\$	4,050,393.00
Variance Fees:	\$	750.00
Operating Permit Fees:	\$	5,050.00
Special Use Permit Fees	\$	75.00

The following were issued or completed: 337 Total Building Permits; 2 New Homes; 6 New Commercial Buildings; 67 Fire Inspections/OP Permits; 261 Compliance Certificates; 457 Building Inspections; 86 Unlicensed Vehicles; 115 Garbage/Rubbish; 13 Vendor Cleaned Up; 204 High Grass; 96 Vendor Mowed; 2 Burning Violations; 3 Swimming Pool Violations; 54 NYS and Misc. Violations; 6 Appearance Tickets; 1 Logging Registration; 1 Special Use Permit; 9 Site Plan Applications; 10 Variance Applications; 10,613 Miles Driven; 1481 Complaints/Inquires.

2019 YEAR END YOUTH SERVICES/RECREATION/SENIOR CITIZEN REPORT:

Approximately 8,796 sign in's/participants/users at the Chapel Park Community/Senior Center, including those who came to weekly and monthly meetings, special events, elections, gatherings, and rentals. The Chapel Park Community Center was rented 64 times for a total of \$8,990.00.

TOWN JUSTICE JOSEPH W. HOLLY 2019 ANNUAL REPORT:

Total Collected by Justice Holly	\$	100,076.00
Amount Forwarded to Town of Southport Fiscal Officer	\$	96,107.50
Bail Pending	\$	991.00
Total Kept by the Town (both Judges)	\$	53,161.15

TOWN JUSTICE STEVEN MILFORD 2019 ANNUAL REPORT:

Total Collected by Justice Milford	\$	103,277.38
Amount Forwarded to Town of Southport Fiscal Officer	\$	100,745.88
Bail Pending	\$	0.00
Total Kept by the Town (both Judges)	\$	53,161.15

COMMUNITY DEVELOPMENT SPECIALIST ANNUAL REPORT:

Continued to work on New York Main Street Technical Assistant Grant, Cedar Street Technical Assistance Grant, CDBG Economic Development Grant Program, and the Restore New York Grant. Wrote and applied for funding to install lighting at Elmer Goodwin Park. Also, worked on creating a town mural for the 200th anniversary, met with businesses, developed a marketing and recruitment campaign, as well as other tasks.

Council Member Gunderman made a motion, Council Member Steed seconded to accept the 2019 Annual Reports as filed.

Under Correspondence, Supervisor Szerszen read a letter from Dave Ellis, Director of Recreation congratulating resident Nathan Burrows on completing an Eagle Scout Project at Chapel Park, installing five outdoor-fit stations. Supervisor Szerszen also read an email she received regarding Southport Resident Kieleen Brown on her Gold Award for Girl Scouts after she renovated the Broadway Elementary School Courtyard. Supervisor Szerszen also stated the 2019 audit will take place in early March.

Council Member Steed made a motion and Council Member Roman seconded to accept the January 2, 2020 Organizational Meeting Minutes.

The minutes from January 14, 2020 Regular Meeting will be tabled until the March meeting.

Under Taxpayer's Comments, no one wished to speak.

RESOLUTION NO. 42-2020

RESCINDING RESOLUTION APPROVING ABSTRACT OF GENERAL FUND CLAIMS #14 OF 2019

Resolution by: Roman
Seconded by: Gunderman

RESOLVED, that resolution Approving Abstract of General Fund Claims #14 of 2019, No. 59, not to exceed \$8,014.00 is rescinded due to it already being included in General Fund Abstract #2 of 2020.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 43-2020

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Hurley
Seconded by: Gunderman

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of February 2020, No. 60 through No. 113, not to exceed \$85,573.25, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 44-2020

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Steed
Seconded by: Roman

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of February 2020, No. 10 through No. 26, not to exceed \$90,740.16, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 45-2020

APPROVING ABSTRACT OF FIRE FUND CLAIMS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the Abstract of Fire Fund Claim submitted by the Town Clerk for the month of February 2020, No. 3 through 7, not to exceed \$658,790.00, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 46-2020

AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT FOR VEGETATION MANAGEMENT IN CHAPEL PARK WATERWAY AND BULKHEAD MEMORIAL

Resolution By: Roman
Seconded by: Gunderman

WHEREAS, the Chapel Park Waterway and Bulkhead Memorial are in need of vegetation management, and

WHEREAS, Certified Lawn Care has submitted a proposal to provide a vegetation control plan in the Chapel Park Waterway and Bulkhead Memorial in April-May, June-July, August-September 2020 for a total of TWO THOUSAND TWO HUNDRED EIGHTY DOLLARS AND 00/100 (\$2,280.00).

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized and directed to enter into an agreement with Certified Lawn Care for vegetation management at Chapel Park Waterway and Bulkhead Memorial, and be it further

RESOLVED, that this agreement be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 47-2020

AUTHORIZING SUPERVISOR TO ENTER INTO AN INTERMUNICIPAL SHARED SERVICES AGREEMENT WITH CHEMUNG COUNTY

Resolution by: Roman
Seconded by: Steed

WHEREAS, the Town of Southport Town Board wishes to enter into an Intermunicipal Agreement with the County of Chemung for the purposes of engaging in particular shared services to create efficiencies.

NOW THEREFORE BE IT RESOLVED, that the Town of Southport, County of Chemung, State of New York hereby approves an intermunicipal agreement with a term commencing on January 1, 2020 through December 31, 2020 with the County of Chemung for services including purchasing and procurement assistance, assistance from the Department of Public Works related to road materials, repair, maintenance, equipment and professional service, and assistance from the County Planning Department related to review of land use matters, economic and community development, grant applications, and implementation, dissemination of data and maps, and property flood hazard determinations.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute said intermunicipal agreement.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 48-2020

DECLARING SURPLUS

Resolution by: Steed
Seconded by: Hurley

WHEREAS, the Highway Superintendent has advised this Town Board that certain highway equipment is no longer needed by the Highway Department and can be declared surplus.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby declare the following surplus:

1. 2004 Chevrolet Silverado (VIN #1GBHKZ4U84E323389).
2. 2010 Ford F350 (VIN #1FTWF3B5XAEB36708).
3. 2006 Ford F250 (VIN #1FTNF20526EA60370).

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 49-2020

ACCEPTING PROPOSAL OF CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA)
TO PREPARE GASB 74/75 REPORT

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that the Supervisor is authorized to enter into an Agreement with California School Boards Association to prepare the GASB 75 or 74, at a cost not to exceed ONE THOUSAND FIVE HUNDRED DOLLARS AND 00/100 (\$1,500.00).

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 50-2020

RECOGNIZING PAUL T. BETTS, GARRETT E. SHUART, AND MICHAEL S. SMITH FOR THEIR DEDICATED YEARS OF SERVICE AS VOLUNTEER FIREFIGHTERS

Resolution by: Gunderman
Seconded by: Hurley

WHEREAS, Paul T. Betts, Garrett E. Shuart, and Michael S. Smith joined the Southport Volunteer Fire Department in 1969 and have served their community as members of the Southport Volunteer Fire Department for 50 years, and

WHEREAS, as volunteers they not only give their time to respond to emergencies, but they also commit themselves to hours of training in order to better serve the public in their time of need; and

WHEREAS, these firefighters have exemplified all the attributes of selfless human beings, foregoing their own wants, needs and desires in order to serve the residents and businesses of the Town of Southport.

NOW THEREFORE, I KATHLEEN SZERSZEN, Supervisor of the Town of Southport, on behalf of the Southport Town Board and the citizens of the community, do hereby commend and thank Paul T. Betts, Garrett E. Shuart, and Michael S. Smith for their outstanding and faithful service to the Southport Volunteer Fire Department and the Town of Southport.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 51-2020

AUTHORIZING HIGHWAY SUPERINTENDENT TO ADVERTISE FOR BIDS FOR HOT BITUMINOUS MIX

Resolution by: Steed
Seconded by: Roman

RESOLVED, that the Highway Superintendent is authorized to advertise for bids for Hot Bituminous Mix, bid opening to be scheduled for March 6, 2020 at 2:00 p.m., at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 52-2020

AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT WITH
SOUTHPORT CINDERELLA SOFTBALL

Resolution by: Gunderman
Seconded by: Steed

WHEREAS, the Southport Cinderella Softball League has presented a proposal to provide a softball league to residents of the Town of Southport and surrounding areas, and

WHEREAS, the Town Board has reviewed that proposal, and

WHEREAS, the Town Board desires to enter into an agreement with the Southport Cinderella Softball League for the provision of a Cinderella Softball League to the residents of the Town of Southport and surrounding areas not to exceed SEVEN THOUSAND DOLLARS AND 00/100 (\$7,000.00).

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize the Town Supervisor to enter into an agreement with Southport Cinderella Softball League for the provision of a Cinderella Softball League for residents of the Town of Southport and surrounding areas at an amount not to exceed SEVEN THOUSAND DOLLARS AND 00/100 (\$7,000.00), and that said shall be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

Under Taxpayer's Comments, Charles Wilson from 399 Widger Hill Road commented on LED Streetlights in the Town and the mowing permit for Rte. 328.

Council Member Steed stated he is doing some research on grants for charging stations for electric vehicles in the Town.

Council Member Gunderman made a motion, Council Member Steed seconded to adjourn the meeting.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Carolyn A. Renko
Town Clerk