

March 8, 2022

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on March 8, 2022.

Members Present: Supervisor Joseph Roman, Council Members Glenn Gunderman, Daniel Hurley, Timothy Steed, Daniel Williams

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Peter Rocchi, Deputy Supervisor Kathleen Szerszen, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Roman at 7:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Joseph Roman

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,473.00
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Receiver of Taxes

Town & County Tax Collected	\$ 1,271,546.12
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Code Enforcement Office

Fees Collected:	Building Permit Fees	\$ 473.40
	Building Permit Values	\$ 104,150.00
	Operating Permit Fees	\$ 700.00
	Site Plan Fees	\$ 75.00

City of Elmira Animal Control
Justice Office
Recreation/Aging/Youth Services
Residential Deputy

Council Member Gunderman made a motion, Council Member Hurley seconded to accept the monthly reports as filed.

Under Correspondence, Supervisor Roman announced that the Town of Southport Brush Lot will be opening for the season on April 11, 2022.

Council Member Gunderman made a motion, Council Member Steed seconded to accept the minutes from February 8, 2022 Special Meeting and February 8, 2022 Regular Meeting.

Under Taxpayer's Comments, Agenda and Discussion items only, no one wished to speak.

RESOLUTION NO. 52-2022

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Steed
Seconded by: Williams

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of March 2022, No. 67 through No. 122, not to exceed \$64,350.05, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 53-2022

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of March 2022, No. 27 through No. 50, not to exceed \$94,549.21, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 54-2022

APPROVING ABSTRACT OF LIGHT FUND CLAIM

Resolution by: Steed
Seconded by: Williams

RESOLVED, that the Abstract of Light Fund Claims submitted by the Town Clerk for the month of March 2022, No. 2, not to exceed \$20,912.52, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 55-2022

AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CERTIFIED LAWN CARE FOR VEGETATION MANAGEMENT IN CHAPEL PARK WATERWAY AND BULKHEAD MEMORIAL

Resolution by: Hurley
Seconded by: Steed

WHEREAS, the Chapel Park Waterway and Bulkhead Memorial are in need of vegetation management, and

WHEREAS, Certified Lawn Care has submitted a proposal to provide a vegetation control plan in the Chapel Park Waterway and Bulkhead Memorial in April-May, June-July, August-September 2022 for a total of THREE THOUSAND ONE HUNDRED TWENTY DOLLARS AND 00/100 (\$3,120.00).

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized and directed to enter into an agreement with Certified Lawn Care for vegetation management in the Chapel Park Waterway and Bulkhead Memorial, and be it further

RESOLVED, that this agreement be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 56-2022

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF CHEMUNG TO PROVIDE A RESIDENT SHERIFF'S DEPUTY FOR THE TOWN

Resolution by: Steed
Seconded by: Hurley

WHEREAS, the Chemung County Sheriff's Office has proposed that the Town of Southport enter into a one-year agreement with the County of Chemung, effective January 1, 2022 and shall expire on December 31, 2022 to provide a full-time resident Sheriff's Deputy to the Town of Southport for the sum of NINETY-EIGHT THOUSAND FORTY-FOUR DOLLARS AND 94/100 (\$98,044.94) per year.

WHEREAS, the Sheriff's Deputy be an employee of the Chemung County Sheriff's Office but will be available at dates and times determined by the Town of Southport, and

WHEREAS, the Chemung County Sheriff's Office will supply all uniforms and equipment required for the Resident Deputy.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport in regular session duly convened, authorize the Town Supervisor to enter into an Agreement with the County of Chemung to provide one full-time resident Sheriff's Deputy to the Town of Southport for a period of one-year effective January 1, 2022 and shall expire on December 31, 2022 for an amount not to exceed NINETY-EIGHT THOUSAND FORTY-FOUR DOLLARS AND 94/100 (\$98,044.94) per year, and be it further

RESOLVED, that said Agreement is contingent upon approval by the Chemung County Legislature.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 57-2022

REAPPOINTING JACQUELYN FRENCH AS A MEMBER OF THE TOWN OF SOUTHPORT PLANNING BOARD

Resolution by: Williams
Seconded by: Hurley

RESOLVED, that Jacquelyn French be and she hereby is reappointed to serve a term of seven (7) years as a member of the Planning Board of the Town of Southport, said term to expire April 1, 2029.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 58-2022

REAPPOINTING JUSTIN FAULKNER AS A MEMBER OF THE TOWN OF SOUTHPORT ZONING BOARD OF APPEALS

Resolution by: Gunderman
Seconded by: Williams

RESOLVED, that Justin Faulkner be and he hereby is reappointed to serve a term of five (5) years as a member of the Zoning Board of Appeals of the Town of Southport, said term to expire on April 2, 2027.

AYES: Gunderman, Hurley, Roman, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 59-2022

TOWN HALL SUMMER HOURS

Resolution by: Gunderman
Seconded by: Williams

RESOLVED, that Town Hall Summer hours effective May 2, 2022 through September 30, 2022 will be as follows:

Monday	7:30 a.m. to 4:00 p.m.
Tuesday	7:30 a.m. to 4:00 p.m.
Wednesday	7:30 a.m. to 4:00 p.m.
Thursday:	7:30 a.m. to 4:00 p.m.
Friday	7:30 a.m. to 1230 p.m.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 60-2022

ACCEPTING RETIREMENT RESIGNATION FROM KAREN BACHMAN AS DEPUTY TOWN CLERK

Resolution by: Steed
Seconded by: Gunderman

WHEREAS, Karen Bachman has submitted her retirement resignation as Deputy Town Clerk for the Town of Southport, effective March 30, 2022.

NOW THEREFORE BE IT RESOLVED, that this Town Board hereby accepts the retirement resignation of Karen Bachman as Deputy Town Clerk for the Town of Southport effective March 30, 2022.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 61-2022

AUTHORIZING BRETT BOUILLE TO PERFORM AN EAGLE SCOUT PROJECT AT CHAPEL PARK

Resolution by: Hurley
Seconded by: Williams

WHEREAS, the Town Board of the Town of Southport has received a request from Town of Southport Recreation Director Ivan Purifoy for Brett bouilli to conduct an Eagle Scout Project at Chapel Park in the Town of Southport, and

WHEREAS, this project would be beneficial to the residents of the Town of Southport,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize and consent Brett Bouille to rehabilitate the pavilions at Chapel Park by reroofing and painting three pavilions, and be it further

RESOLVED, that prior to Brett Bouille undertaking the Eagle Scout Project he agrees to release the Town of Southport from any and all liability associated with the conduct of this project, such release to be in writing and in a form subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 62-2022

REJECTING ALL BIDS RECEIVED FOR HVAC SYSTEM UPGRADE AT TOWN HALL

Resolution by: Williams
Seconded by: Gunderman

WHEREAS, bids were received for HVAC system upgrades at Town Hall on _____.

WHEREAS, the Supervisor of the Town of Southport has recommended that all bids received be rejected at this time.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby reject all bids received for HVAC system upgrades at Town Hall.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

Under Resolution #12, Authorizing Supervisor to apply for grant funding through the CDBG Microenterprise Program was tabled at this time.

RESOLUTION NO. 63-2022

APPOINTING MICHAEL WOOD, AARON PERSONIUS, ROY CLARK, JORDAN GOODWIN AND RYAN RINWALSKE AS PART-TIME SEASONAL LABORERS

Resolution by: Steed
Seconded by: Hurley

WHEREAS, the Supervisor has advised this Town Board that the need exists for seasonal laborers in accordance with budgetary appropriations.

NOW THEREFORE BE IT RESOLVED, that the following seasonal laborer appointments be effective April 4, 2022 and that the individuals be paid as any other Town Employee pursuant to the following schedule:

<u>NAME</u>	<u>POSITION</u>	<u>COMPENSATION</u>	<u>EFFECTIVE DATE</u>
Michael Wood	Seasonal Laborer	\$17.95 pr/hr	04/04/2022
Aaron Personius	Seasonal Laborer	\$14.55 pr/hr	04/04/2022
Roy Clark	Seasonal Laborer	\$14.20 pr/hr	04/04/2022
Jordan Goodwin	Seasonal Laborer	\$14.20 pr/hr	04/04/2022
Ryan Rinwalske	Seasonal Laborer	\$14/20 pr/hr	04/04/2022

and be it further

RESOLVED, that the aforementioned individuals shall not be entitled to any benefits as a result of their employment by the Town of Southport, including but not limited to health insurance, and be it further

RESOLVED, that the aforementioned individuals commence their employment with the Town of Southport until such time as they shall have filed with the Town Clerk their appropriate Oath of Office as required by law.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION NO. 64-2022

AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT WITH
SOUTHPORT CINDERELLA SOFTBALL

Resolution by: Hurley
Seconded by: Gunderman

WHEREAS, the Southport Cinderella Softball League has presented a proposal to provide a softball league to residents of the Town of Southport and surrounding areas, and

WHEREAS, the Town Board has reviewed that proposal, and

WHEREAS, the Town Board desires to enter into an agreement with the Southport Cinderella Softball League for the provision of a Cinderella Softball League to the residents of the Town of Southport and surrounding areas not to exceed SEVEN THOUSAND DOLLARS AND 00/100 (\$7,000.00).

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize the Town Supervisor to enter into an agreement with Southport Cinderella Softball League for the provision of a Cinderella Softball League for residents of the Town of Southport and surrounding areas at an amount not to exceed SEVEN THOUSAND DOLLARS AND 00/100 (\$7,000.00), and that said shall be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Steed, Williams, Roman
NOES: None
CARRIED.

RESOLUTION 65-2022

AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CHERRY LANE PARK, LLC AND GRANT
ASSIGNMENT OF A MOBILE HOME PARK LICENSE

Resolution by: Steed
Seconded by: Williams

WHEREAS, a hearing for the mobile home park owned by Cherry Lane Park, LLC located at 1170 Sherman Avenue in the Town of Southport was held on October 12, 2021 and continued on November 9, 2021 before the Town of Southport Town Board to determine whether the Board would consent to the assignment of the mobile home park license to Cherry Lane Park, LLC, and

WHEREAS, after further consideration and review of a proposed agreement with Cherry Lane Park, LLC that addresses the care and maintenance of the park and general health and welfare of the tenants of said park and neighbors upon which the assignment of license would be contingent, the Town of Southport Town Board wishes to enter into said agreement, and

NOW THEREFORE BE IT RESOLVED, that the Town of Southport, County of Chemung, State of New York hereby agrees to enter into an agreement with Cherry Lane Park, LLC and authorizes the Town

Supervisor to execute said agreement and said agreement addresses issues involving the care and maintenance of the park and the general health and welfare of the tenants and surrounding neighbors and the assignment of the license for said mobile home park is contingent upon said agreement, and

BE IT FURTHER RESOLVED, that the Town of Southport, County of Chemung, State of New York hereby grants the assignment of the mobile home park license to Cherry Lane Park, LLC in accordance with the terms and conditions of said agreement with Cherry Lane Park, LLC.

AYES: Williams, Steed, Roman

NOES: Gunderman, Hurley

CARRIED.