

February 13, 2024

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on February 13, 2024.

Members Present: Supervisor Joseph Roman, Council Members Glenn Gunderman, Daniel Hurley, Daniel Williams, Richard Mathews

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Peter Rocchi, Deputy Town Supervisor Kathleen Szerszen, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Joseph Roman at 6:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,607.63
Fitzsimmons Lot Sales	\$ 4,800.00
Funds Turned to State & County Agencies	<u>\$ 189.12</u>
	\$ 6,596.75

Receiver of Taxes

Town and County Tax Collected	\$ 4,437,343.18
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Code Enforcement

Fees Collected:	Building Permit Fees	\$ 1,118.00
	Building Permit Values	\$ 192,985.00
	Operating Permit Values	\$ 300.00
	Logging Registration Fees	\$ 50.00
	Special Use Permit Fees	\$ 150.00
	Site Plan Fees	\$ 150.00
	Variance Fees	\$ 150.00

City of Elmira Animal Control
 Justice Office
 Recreation/Aging/Youth Services
 Residential Deputy

Council Member Gunderman made a motion, Council Member Mathews seconded to accept the monthly reports as filed.

2023 ANNUAL REPORT OF THE TOWN CLERK:

NYS Dept. of Agriculture & Markets for Dog Licenses	\$ 1,724.00
NYS Dept. of Environmental Conservation (DEC) for Conservation Licenses	\$ 30,529.71
NYS Dept. of Health for Marriage Licenses	\$ 742.50
Supervisor for Dog License & Clerk Fees	\$ 22,033.29
Supervisor for Fitzsimmons Cemetery	<u>\$ 7,150.00</u>
SUBTOTAL	\$ 62,179.50

RECEIVER OF TAXES:

Total Taxes Collected:	\$ 4,911,772.03
Total Penalty Collected:	\$ 6,221.06
Total Surcharge/Interest Collected:	\$ 0.00
Total Notice Fees Collected:	\$ 283.00
Total Duplicate & Overpayments:	\$ 1,935.55
Total Returned Check Fees:	\$ 0.00
Bank Interest Earned:	\$ 0.00

Total: **\$ 4,920,211.64**

Total Direct Payments:	\$ 184,459.04
Total Bounced Checks:	\$ 1,016.53
Total Refunded/Applied Overpayments:	\$ 1,935.55
Disbursements to Supervisor:	\$ 1,834,397.00
Disbursements to County:	\$ 2,891,899.46
Other Disbursements:	\$ 6,504.06
Bank Service Charges:	\$ 0.00

Total:	\$ 4,920,211.64
Other Adjustments:	\$ 0.00
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Bank Balance:	\$ 0.00

2023 FITZSIMMONS CEMETERY EXTENSION REPORT:

21 graves were sold in 2023 for a total of \$7,150.00.

CODE ENFORCEMENT OFFICER 2023 ANNUAL REPORT:

Permit & Site Plan Fees:	\$ 23,401.15
Building Permit Values:	\$ 3, 356.692.00
Operating Permit Fees:	\$ 8,265.00
Special Use Permit Fees	\$ 150.00
Variance Fees:	\$ 400.00
Logging Registration Fees:	\$ 200.00

The following were issued and completed: 298 total building permits; 84 Fire Inspections/OP Permits; 207 Compliance Certificates; 295 Building Inspections; 56 Unlicensed Vehicles; 83 Garbage/Rubbish; 24 Vendor Cleaned up; 167 High Grass; 70 Vendor Mowed; 2 Burning Violations; 63 NYS and Misc. Violations; 7 Appearance Tickets; 4 Logging Registrations; 1 Special Use Permit; 13 Site Plan Applications; 3 Variance Applications; 7397 Miles Driven; 1757 Complaints/Inquires.

2023 YEAR END YOUTH SERVICES/RECREATION/SENIOR CITIZEN REPORT:

Approximately 3,845 sign-in's/participants/users at the Chapel Park Community Center, including those who came to weekly and monthly activities, meetings, special events, elections, gatherings and rentals. The Chapel Park Community Center was rented 71 times for a total of \$9,885.00 (see attached).

TOWN JUSTICE STEVEN MILFORD 2023 ANNUAL REPORT:

Total Collected by Justice Milford	\$ 53,755.65
Amount Forwarded to Town of Southport Fiscal Officer	\$ 53,755.65
Bail Pending	\$ 7,301.00
Total Kept by the Town (both Judges)	\$ 28,222.00

TOWN JUSTICE JOSEPH W. HOLLY 2023 ANNUAL REPORT:

Total Collected by Justice Holly	\$ 34,198.00
Amount Forwarded to Town of Southport Fiscal Officer	\$ 34,198.00
Bail Pending	\$ 3,291.00
Total Kept by the Town (both Judges)	\$ 28,222.00

Council Member Hurley made a motion, Council Member Williams seconded to accept the annual reports as filed.

Correspondence was as follows:

1. Notification from County Executive Chris Moss that the Town is receiving CHIPs grant money from the County.
2. Information regarding Stormwater MS4 Coalition.
3. Letter from Highway Superintendent Steve Renko to Andy Avery, Chemung County Public Works Director regarding the Milton Street Wastewater Treatment Plant Project.
4. Council Member Hurley gave a Town newsletter update and a reminder about Sheriff Bill Schrom’s Town Hall meeting on February 22, 2024 at the Southport Fire Department.
5. Deputy Supervisor Szerszen commented on a presentation she attended for the Chemung County Sewer District and the Milton Street Wastewater Treatment Project.

Council Member Mathews made a motion, Council Member Hurley seconded to accept the minutes of January 9, 2024 minutes.

Under Public Comments, Agenda and Discussion items only, no one wished to speak.

RESOLUTION NO. 36-2024

APPROVING ABSTRACT OF GENERAL FUND CLAIMS #14 OF 2023 AND #2 OF 2024

Resolution by: Gunderman
Seconded by: Williams

RESOLVED, that the abstract of General Fund Claims #14 of 2023, submitted by the Town Clerk, No. 704 through No. 712, not to exceed \$27,687.40 and General Fund Claims #2 of 2024, submitted by the Town Clerk, No. 38 through No. 89, not to exceed \$115,201.98, have been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

RESOLUTION NO. 37-2024

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Williams
Seconded by: Mathews

RESOLVED, that the abstract of Highway Fund Claims submitted by the Town Clerk for the month of February 2024, No. 11 through No. 33, not to exceed \$122,453.88, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

RESOLUTION NO. 38-2024

APPROVING ABSTRACT OF FIRE FUND CLAIMS AND LIGHT FUND CLAIMS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the abstract of Fire Fund Claims, No. 1-4, submitted by the Town Clerk, not to exceed \$704,931.00 and Light Fund Claims, No. 1, submitted by the Town Clerk, not to exceed \$7,559.87, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

RESOLUTION NO. 39-2024

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CERTIFIED LAWN CARE FOR VEGETATION MANAGEMENT IN CHAPEL PARK WATERWAY AND BULKHEAD MEMORIAL

Resolution by: Hurley
Seconded by: Gunderman

WHEREAS, the Chapel Park Waterway and Bulkhead Memorial are in need of vegetation management, and

WHEREAS, Certified Lawn Care has submitted a proposal to provide a vegetation control plan in the Chapel Park Waterway and Bulkhead Memorial in April-May, June-July, August-September 2024 for a total of TWO THOUSAND SIX-HUNDRED TEN DOLLARS AND 00/100 (\$2,610.00).

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized and directed to enter into an agreement with Certified Lawn Care for vegetation management in the Chapel Park Waterway and Bulkhead Memorial, and be it further

RESOLVED, that this agreement be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

Resolution #5, Authorizing the Supervisor to enter into an Agreement with Nichola Ostrander for the position of Community Development Specialist will be tabled to the March 12, 2024 meeting.

RESOLUTION NO. 40-2024

RECOGNIZING HERBERT C. FURMAN, III AND HAROLD E. WHITE, JR. FOR THEIR DEDICATED YEARS OF SERVICE AS VOLUNTEER FIREFIGHTERS

Resolution by: Hurley
Seconded by: Williams

WHEREAS, Herbert C. Furman, III began his service with the Southport Volunteer Fire Department on December 1, 1970 until July of 1975; joined the Pine City Volunteer Fire Department in March of 1978; and then returned to Southport Volunteer Fire Department on March 7, 2000 to present; totaling 50 years of service; and

WHEREAS, Harold E. White, Jr. began his service with the Southport Volunteer Fire Department on July 3, 1973 and has served his community as a member of the Southport Volunteer Fire Department for 50 years, and

WHEREAS, as volunteers they not only give their time to respond to emergencies, but they also commit themselves to hours of training in order to better serve the public in their time of need; and

WHEREAS, these firefighters have exemplified all the attributes of selfless human beings, foregoing their own wants, needs and desires in order to serve the residents and businesses of the Town of Southport.

NOW THEREFORE BE IT RESOLVED, I, Joseph Roman, Supervisor of the Town of Southport, on behalf of the Southport Town Board and the citizens of the community, do hereby commend and thank Herbert C. Furman, III and Harold E. White, Jr. for their outstanding and faithful service to the Southport Volunteer Fire Department, Pine City Volunteer Fire Department and the Town of Southport.

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

Resolution #7, Adopting revised Emergency Plan, will be tabled to the March 12, 2024 meeting.

Under Discussion were the following, all of which will be tabled to the March 12, 2024 meeting.

1. Fence Quote for Highway Garage.
2. Town Hall Generator.
3. SRA Lacrosse and Southport Cinderella Softball.
4. Kate's Klean 2024 Contract.
5. Chapel Park and Draxler Park Improvements.

RESOLUTION NO. 41-2024

ACCEPTING QUOTE OF COOK PAINTING CONTRACTOR, INC. FOR PAINTING OF
SOUTHPORT TOWN HALL

Resolution by: Mathews
Seconded by: Williams

WHEREAS, per Resolution No. 112-2021 the Town Supervisor was authorized to apply for funds allocated under the American Rescue Plan Act, and

WHEREAS, a quote was received from Cook Painting Contractor, Inc. for painting of Southport Town Hall.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize the Town Supervisor to accept the quote from Cook Painting Contractor, Inc. for painting of Southport Town Hall at a cost not to exceed TWENTY-SIX THOUSAND ONE HUNDRED FIFTY DOLLARS AND 00/100 (\$26,150.00).

AYES: Gunderman, Hurley, Williams, Mathews, Roman
NOES: None
CARRIED.

Under Public Comments, Karen Clark from 1149 Sherman Avenue spoke regarding Cherry Lane Park, LLC and gave a formal complaint in writing to Code Enforcement Officer Pete Rocchi.

Tina Moore from 1171 Sherman Avenue also presented a written complaint regarding Cherry Lane Park, LLC to Code Enforcement Officer Pete Rocchi.

Andy Patros from 1127 Penna. Ave spoke regarding decreased traffic on Pennsylvania Avenue when Dunkin closed for a few weeks for renovations, the Community Development Specialist position, uses for the closed Southport Prison, information on the Town's website and asked for clarification of an invoice paid to Harter Sechrist & Emery (Planning Board and Board of Appeals legal representation)

Council Member Gunderman made a motion, Council Member Mathews seconded to adjourn the meeting. The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk