

September 14, 2016

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on September 14, 2016.

Members Present: Supervisor David Sheen, Council Members Glenn Gunderman, Daniel Hurley, Joseph Roman, Kathleen Szerszen

Others Present: Attorney Steven Barnstead, Code Enforcement Officer Peter Rocchi, Highway Superintendent David Bachman, Town Clerk Carolyn Renko

The meeting was called to order by Supervisor David Sheen at 7:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Kathleen Szerszen

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 2,403.28
Fitzsimmons Lot Sales	\$ 550.00
Funds Turned to State & County Agencies	<u>\$ 10,469.47</u>
	\$ 13,422.75

Code Enforcement Office

Fees Collected:	Building Permit Fees	\$ 1,985.20
	Building Permit Values	\$ 250,050.00
	Operating Permit Fees	\$ 150.00

City of Elmira Animal Control
Justice Office
Recreation/Aging/Youth
Residential Deputy

Council Member Gunderman made a motion, Council Member Roman seconded to accept the monthly reports as filed.

Council Member Roman made a motion, Council Member Szerszen seconded to accept the minutes from August 9, 2016 Regular Meeting.

There was no Correspondence received.

Under Taxpayer's Comments, agenda and discussion items only, no one wished to speak.

RESOLUTION NO. 155-2016

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of September, 2016, No. 513 through No. 586, not to exceed \$101,744.79, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 156-2016

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Gunderman
Seconded by: Szerszen

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of September, 2016, No. 155 through No. 181, not to exceed \$ 229,072.45, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 157-2016

ACCEPTING RESIGNATION OF JUDITH POYNEER AS ALTERNATE SCHOOL TRAFFIC OFFICER

Resolution by: Gunderman
Seconded by: Szerszen

WHEREAS, Judith Poyneer has submitted her resignation as Alternate School Traffic Officer effective August 29, 2016.

NOW THEREFORE BE IT RESOLVED, that this Town Board hereby accepts the resignation of Judith Poyneer as Alternate School Traffic Officer.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 158-2016

CHANGING TOWN HALL BUSINESS HOURS

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that Town Hall Business hours originally set from 8:30 a.m. to 4:30 p.m. have been changed to 8:00 a.m. to 4:00 p.m., Monday thru Friday.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 159-2016

DECLARING HIGHWAY EQUIPMENT AS SURPLUS

Resolution by: Gunderman
Seconded by: Hurley

WHEREAS, the Highway Superintendent has advised this Town Board that certain highway equipment is no longer needed by the Highway Department and can be declared surplus.

WHEREAS, the Highway Superintendent has recommended that the Town Board declare such equipment surplus,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby declare the following highway equipment as surplus property:

Chain Saws – Year 1996

1. Saw #2 – Stihl Model – MS – 170 SN# 5640277
2. Saw #7 – Stihl Model – MS – 170 SN# 5263149
3. Saws #3 and #9 – Jonsered Model 625 II – SN# 5263375
4. Jonsered Model 625 II – Parted out to repair other saws
5. Saw #5 - Jonsered 2054 Turbo – SN# 6110444

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen

NOES: None

CARRIED.

RESOLUTION NO. 160-2016

AUTHORIZING THE SUPERVISOR TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR THE PROVISION OF
TOWN LEGAL SERVICES

Resolution by: Hurley

Seconded by: Roman

WHEREAS, the Supervisor has requested to advertise for proposals for Town Legal Services.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be and he hereby is authorized to advertise for proposals for Town Legal Services.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen

NOES: None

CARRIED.

RESOLUTION NO. 161-2016

AUTHORIZING PAYMENT TO AMBER BARNHART, INTERN TO TOWN OF SOUTHPORT COMMUNITY
DEVELOPMENT SPECIALIST

Resolution by: Hurley

Seconded by: Roman

WHEREAS, during the summer of 2016, Amber Barnhart, acted as an intern for Nichola Ostrander, the Town of Southport Community Development Specialist, assisting with the preparation of site plans for the Community Development Specialist; and

WHEREAS, Amber Barnhart did provide valuable services to the Town of Southport in assisting with the preparation of the site plans, and she did also incur expenses in traveling to the Town of Southport to perform such services.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport in regular session duly convened does hereby agree to provide Amber Barnhart the sum of ONE THOUSAND TWENTY FIVE DOLLARS AND 00/100 (\$1,025.00) for the services that she provided to the Town of Southport Community Development Specialist and as reimbursement for expenses that she incurred in traveling to the Town of Southport to provide such services.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 162-2016

REAPPOINTING LINDA PALMER AS A MEMBER OF THE BOARD OF ASSESSMENT REVIEW

Resolution by: Gunderman
Seconded by: Szerszen

RESOLVED, that Linda Palmer be and she hereby is reappointed to service a term of five (5) years as a member of the Board of Assessment Review of the Town of Southport, said term to expire on September 30, 2021.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 163-2016

AMENDING RESOLUTION NO. 138-2016 SETTING DATES FOR TOWN BOARD MEETINGS, CHANGING THE TIME OF THE TENTATIVE BUDGET MEETING

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that the time of the September 20, 2016 Tentative Budget Meeting of the Town Board originally scheduled for 4:30 p.m., has been changed to 7:00 p.m.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

RESOLUTION NO. 164-2016

BUDGET MODIFICATIONS

Resolution by: Szerszen
 Seconded by: Roman

RESOLVED, that the following transfer of funds are as follows:

Budget lines to be Modified	Prior Approved Budget Amt.	Amount of Requested Increase/Decrease	Revised Budget Amt.	Reason for Budget Rev.
To: A7310.4 Recreation Cont.	\$ 65,000.00	\$ 11,628.42	\$ 76,628.42	Additional Rec. Expenses
From: A7310.2 Recreation Equipment	\$ 25,000.00	\$ (11,628.42)	\$ 13,371.58	
To: DA5140.4 Brush & Weeds	\$ 629.00	\$ 8,971.00	\$ 9,600.00	Brush Lot Mulching
From: DA5110.4 Roads – Central Repairs	\$ 100,629.08	\$ (8,971.00)	\$ 91,658.08	

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
 NOES: None
 CARRIED.

Under discussion are quotes for asbestos removal and demolition of 15 Kneale Road. Code Enforcement Officer Peter Rocchi stated that there is asbestos in the building which limits the Town Highway Department's ability to demolish the property. Mr. Rocchi contacted the LCP group to get a quote on demolition and is waiting to hear from them. Supervisor Sheen stated he is going to contact someone at the County level to see if Casella can take the materials once the building is demolished as a cost savings. This will be tabled until the October meeting.

Under Taxpayer's Comments, Charles Collins from 436 Kinner Hill Road spoke regarding all appointed boards having open meetings so citizens can speak. He commended Mike Stephens, Planning Board Chairman for allowing citizens to speak at all Planning Board Meetings.

Mike Stephens, Planning Board Chairman spoke in regards to public comment and Planning Board Meetings.

Mr. Stephens also spoke regarding the Southport Trails Committee and that he attended a webinar on alternative transportation. He also stated that he is working on a grant application and asked the Town Board for some technical assistance in writing the grant application.

RESOLUTION NO. 165-2016

AUTHORIZING THE HIRING OF A CONSULTANT TO PREPARE A GRANT APPLICATION FOR BICYCLE/HIKING TRAIL

Resolution by: Roman
Seconded by: Gunderman

WHEREAS, Michael Stephens, as a representative of a group looking to create a Hike Bike Trail along Seeley Creek, has approved the Town with an opportunity to apply for a grant to aid in the creation of such a Hike Bike Trail, and

WHEREAS, Michael Stephens did approach Southern Tier Economic Growth (STEG) about assisting with the application for the grant, but STEG was unable to assist them with the application, and

WHEREAS, Michael Stephens has obtained estimates for the cost of hiring a consultant to assist with the preparation of the application for the grant in an amount less than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00).

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport in regular session duly convened does hereby agree to hire a consultant to assist with the preparation of a grant for the Hike Bike Trail along Seeley Creek in an amount not to exceed TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00).

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen
NOES: None
CARRIED.

Barton Graham from 1678 Pennsylvania Avenue commented on Request for Proposals for Town Legal Services, open meetings, mission statement and Equipment Storage Yard.

Charles Wilson from 399 Widger Hill Road commented on agenda items at Town Board Meetings.

Council Member Gunderman made a motion, Council Member Szerszen seconded to adjourn the meeting.

The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Carolyn A. Renko
Town Clerk