December 12, 2017

**Regular Meeting** 

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue, on December 12, 2017.

Members Present:	Supervisor David Sheen, Council Members Glenn Gunderman, Daniel Hurley, Joseph Roman, Kathleen Szerszen
Others Present:	Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Peter Rocchi, Highway Superintendent David Bachman, Highway Superintendent Elect Steven Renko, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Sheen at 7:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Kathleen Szerszen

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,571.04
Funds Turned to State & County Agencies	\$ 4,335.21
	\$ 5,906.25

Code Enforcement Office

Fees Collected:	Building Permit Fees	\$	950.00
	Building Permit Values	\$ 14	9,100.00
	Operating Permit Fees	\$	350.00
	Variance Fees	\$	75.00

City of Elmira Animal Control Justice Office Recreation/Aging/Youth Services Residential Deputy

Council Member Gunderman made a motion, Council Member Roman seconded to accept the monthly reports as filed.

Under Correspondence, Council Member Szerszen commented on the Town of Southport Christmas Parade and lighting of Christmas Land, and thanked all involved to help make it successful. Council Member Roman made a motion, Council Member Gunderman seconded to accept the minutes of November 14, 2017 Regular Meeting.

Under Taxpayer's Comments, Agenda and Discussion items only, Charles Collins from 436 Kinner Hill Road commented on #2 under Discussion, Recommendation from Town of Southport Planning Board to amend Article VI Winter Parking §497-19.

# RESOLUTION NO. 176-2017

## APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by:	Hurley
Seconded by:	Szerszen

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of December 2017, No. 1395 through No. 1458, not to exceed \$90,376.18, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

# RESOLUTION NO. 177-2017

#### APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by:RomanSeconded by:Szerszen

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of December 2017, No. 201 through No. 218, not to exceed \$ 132,113.75, has been audited and approved for payment by this Town Board.

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## RESOLUTION NO. 178-2017

#### APPROVING ABSTRACT OF LIGHT FUND CLAIM

Resolution by:	Gunderman
Seconded by:	Hurley

RESOLVED, that the Abstract of Light Fund Claim, No.23, not to exceed \$8,385.27, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

#### RESOLUTION NO. 179-2017

#### AUTHORIZING PURCHASE OF DIESEL AND GAS AT STATE PRICE

Resolution by:GundermanSeconded by:Szerszen

RESOLVED, that the Highway Superintendent be and he hereby is authorized to purchase the necessary requirements of diesel and gas at the New York State bid contract price or less.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

**PUBLIC HEARING – 7:15 P.M.** – for the purpose of hearing any and all public comment regarding transferring the unexpended balance of the Tax Stabilization Fund to the Retirement Contribution Reserve Fund.

Supervisor David Sheen read the legal notice that appeared in the Star Gazette and opened the Public Hearing at 7:16 p.m.

No one wished to speak so the Public Hearing was closed at 7:17 p.m.

Supervisor Sheen explained the reasoning behind this and Council Member Roman stated that this was the intended purpose of setting up the fund.

# RESOLUTION NO. 180-2017

# AUTHORIZING THE SUPERVISOR TO TRANSFER THE UNEXPENDED BALANCE OF THE TAX STABILIZATION RESERVE FUND TO THE RETIREMENT CONTRIBUTION RESERVE FUND

Resolution by:	Roman
Seconded by:	Gunderman

WHEREAS, the Town of Southport Town Board created a Tax Stabilization Reserve Fund to fund unanticipated expenditures or losses or to alleviate real property tax increases in accordance with General Municipal Law Section 6-c, and

WHEREAS, due to unanticipated losses in revenue, the Town Supervisor recommends that the unexpended balance of the Tax Stabilization Reserve Fund be transferred to Retirement Contribution Reserve Fund in accordance to General Municipal Law 6-r, and

WHEREAS, a public hearing was held for this purpose on December 12, 2017 at 7:15 p.m. at the Town of Southport Town Hall, and

THEREFORE BE IT RESOLVED, that the Town of Southport Town Board authorizes the transfer of the unexpended balance of the Tax Stabilization Reserve Fund in the amount of \$201,022.75 to the Retirement Contribution Reserve Fund in accordance to law; and

BE IT FURTHER RESOLVED, that this resolution is subject to a permissive referendum.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

# RESOLUTION 181-2017

#### AUTHORIZING SUPERVISOR TO SIGN STATEMENT OF VALUES FOR INSURANCE PURPOSES

Resolution by: Roman Seconded by: Szerszen

RESOLVED, that the Supervisor be and he hereby is authorized to sign a Statement of Values of articles of Town property and equipment, and be it further

RESOLVED, that a copy of such Statement of Values shall be filed with the Town Clerk.

# RESOLUTION NO. 182-2017

# AUTHORIZING SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ROBERT RIPLEY, SR., AS OVERSEER OF THE FITZSIMMONS CEMETERY

Resolution by:	Gunderman
Seconded by:	Hurley

WHEREAS, the Southport Cemetery Commission previously requested that the Town of Southport appoint a Town Employee as Overseer of the Fitzsimmons Cemetery Extension, and

WHEREAS, the Southport Cemetery Commission previously recommended that Robert Ripley, Sr., be appointed the Overseer of the Fitzsimmons Cemetery Extension.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport authorizes the Supervisor to enter into an Agreement with Robert Ripley, Sr., as Overseer for the Fitzsimmons Cemetery Extension for the period of January 1, 2018 through December 31, 2018, and be it further

RESOLVED, that the Town Board of the Town of Southport agrees to compensate Robert Ripley, Sr., in the amount of TWO HUNDRED DOLLARS (\$200.00) per month, and that said compensation shall be issued in monthly checks payable to Robert Ripley, Sr.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

# RESOLUTION NO. 183-2017

# AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CYBERLINK COMPUTING, INC. FOR 2018 COMPUTER MAINTENANCE

Resolution by:	Roman
Seconded by:	Szerszen

RESOLVED, that the Supervisor of the Town of Southport, be and he hereby is authorized to enter into an agreement with Cyberlink Computing, Inc. for computer maintenance for the Town of Southport employees commencing January 1, 2018 and terminating December 31, 2018, for the sum of SEVEN THOUSAND, SEVEN HUNDRED EIGHTY SIX DOLLARS AND 80/100 per annum (7,786.80), payable at a monthly rate of SIX HUNDRED FORTY EIGHT DOLLARS AND 90/100 (\$648.90), due by the 15<sup>th</sup> of each month and the consultant shall devote no less than 103 hours and no more than 119 hours per year to its duties in accordance with this agreement. Any time underage or overage will be credited or billed at the rate of SEVENTY DOLLARS (\$70.00) per hour at the expiration of this agreement.

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## RESOLUTION NO. 184-2017

## AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH MCILROY MANAGEMENT & CONSULTING

Resolution by:	Roman
Seconded by:	Szerszen

RESOLVED, that the Supervisor of the Town of Southport be and he hereby is authorized to enter into an agreement with McIIroy Management & Consulting for accounting services for the Town of Southport commencing January 1, 2018 and terminating December 31, 2018, for the sum of NINE THOUSAND THREE HUNDRED AND THREE DOLLARS AND 00/100 (\$9,303.00) per annum, paid in twelve equal installments of SEVEN HUNDRED SEVENTY FIVE DOLLARS AND 25/100 (\$775.25). The consultant will provide thirteen on site visits per year and telephone or email support as needed.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

#### RESOLUTION NO. 185-2017

#### AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ENVIRONMENTAL EMERGENCY SERVICES, INC.

Resolution by:	Gunderman
Seconded by:	Hurley

WHEREAS, the Town of Southport needs to have available to it resources for flood warning services, as well as hazardous chemical information resources, and

WHEREAS, Environmental Emergency Services, Inc. (EES) provides such services to various municipalities,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize a contract with EES at an annual cost for 2018 of NINE HUNDRED DOLLARS (\$900.00) to procure from that corporation flood warning services as well as resources which the Town can utilize in connection with Towns obtaining information regarding hazardous chemicals and materials, and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to enter into an agreement with Environmental Emergency Services, Inc., after receipt by the Town of Southport of a copy of the review, compilation or audit, or a copy of the current financial report of EES, such review, compilation, audit or financial report to include a detailed statement as to the income and expenses, and be it further

RESOLVED, that the terms and conditions of this agreement be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

## RESOLUTION NO. 186-2017

# AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH FRIENDS OF THE CHEMUNG RIVER WATERSHED, INC.

Resolution by:	Szerszen
Seconded by:	Roman

WHEREAS, the Friends of the Chemung River Watershed, Inc., a local association has requested funding from the Town of Southport for developing and promoting the Chemung River as a community asset for potential recreational and business development and opportunities.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize and direct the Town Supervisor to enter into an agreement with the Friends of the Chemung River Watershed, Inc., for the assistance in developing and promoting the Chemung River as a community asset for potential recreational and business development opportunities at a cost not to exceed FIVE THOUSAND DOLLARS (\$5,000.00), for the year 2018, and be it further

RESOLVED, that the Supervisor, upon request of an invoice for said services, shall issue payment in the amount set forth above.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

# RESOLUTION NO. 187-2017

# ACCEPTING THE 2018 HIGHWAY EMPLOYEE CONTRACT

Resolution by:	Gunderman
Seconded by:	Hurley

WHEREAS, this Town Board has met with the employees of the Highway Department of the Town of Southport and in doing so negotiated the terms of a public employee's contract for the employees of the Highway Department of the Town of Southport for the fiscal year 2018, and

WHEREAS, the members of this Town Board and a majority of the employees of the Highway Department of this Town have agreed upon the provisions to be contained in said employee's contract for such year,

NOW THEREFORE BE IT RESOLVED, that the Highway Employee's Contract containing the signatures of the members of this Town Board and the majority of the employees of the Highway Department of the Town of Southport be and the same hereby is ratified in each and every aspect as contained therein, and the same is referred to as if set forth at length in this resolution; such contract to be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

## RESOLUTION NO. 188-2017

## AUTHORIZING WITHDRAWAL OF FUNDS FROM THE BUILDING RESERVE FUND

Resolution by:	Roman
Seconded by:	Gunderman

WHEREAS, the Town Board by Resolution No. 46-2009 did authorize the establishment of a Building Reserve Fund, the purpose of which is to assist with construction of future municipal buildings necessary to provide services to residents of the Town of Southport,

WHEREAS, the Town Board by Resolution No. 40-2013 did authorize the re-establishment of a Building Reserve Fund, and

WHEREAS, the Town has purchased and installed two Insulated Commercial Garage Doors with electric door openers and installed replacement sections in existing doors at the Town of Southport Highway Garage, for a cost of \$10,475.00.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport, in regular session duly convened, does hereby authorize the withdrawal of \$10,475.00 from the Town's Building Reserve Fund for the purchase and installation of two Insulated Commercial Garage Doors and replacement sections for existing doors at the Town of Southport Highway Garage, and be it further

RESOLVED, this resolution is subject to a permissive referendum.

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## RESOLUTION NO. 189-2017

#### APPOINTING KAREN BACHMAN AS DEPUTY RECEIVER OF TAXES

Resolution by:	Gunderman
Seconded by:	Szerszen

RESOLVED, that this Town Board hereby establishes the Office of Deputy Town Clerk as Deputy Receiver of Taxes and Assessments pursuant to the provisions of Section 20, Subdivision 3 (c), of the Town Law of the State of New York, as amended, and be it further

RESOLVED, that the Deputy Town Clerk as Deputy Receiver of Taxes and Assessments shall be appointed by the Receiver of Taxes and Assessments as provided by law.

AYES:Gunderman, Hurley, Roman, Szerszen, SheenNOES:NoneCARRIED.

#### RESOLUTION NO. 190-2017

## APPOINTING LINDA PALMER AS CHAIRPERSON FOR TOWN OF SOUTHPORT BOARD OF ASSESSMENT REVIEW

Resolution by: Szerszen Seconded by: Roman

RESOLVED, that Linda Palmer be and she hereby is appointed as Chairperson of the Town of Southport Board of Assessment review.

AYES: Gunderman, Hurley Roman, Szerszen, Sheen NOES: None CARRIED.

#### RESOLUTION NO. 191-2017

### APPOINTING MARY EDDY AND MARY JANE DUGAN AS MEMBERS OF THE TOWN OF SOUTHPORT BOARD OF ASSESSMENT REVIEW

Resolution By:SzerszenSeconded by:Gunderman

RESOLVED, that Mary Eddy and Mary Jane Dugan be and they hereby are appointed to serve terms of five (5) years as members of the Board of Assessment Review of the Town of Southport, said terms to expire 12/1/2022.

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# RESOLUTION NO. 192-2017

### APPOINTING CODY MARVIN AS PER DIEM SEASONAL LABORER

Resolution by:	Szerszen
Seconded by:	Hurley

WHEREAS, the Highway Superintendent has expressed a need to hire Per Diem Seasonal Laborers.

NOW THEREFORE BE IT RESOLVED, that this Town Board authorizes the Highway Superintendent to hire Cody Marvin as Per Diem Seasonal Laborer at a rate of \$15.00 per hour as a non-experienced snow plow wing operator, effective December 12, 2017.

RESOLVED, that except for New York State Retirement benefits, the aforementioned individual shall not be entitled to any benefits as a result of his employment by the town of Southport, included but not limited to health insurance, and be it further

RESOLVED, that the aforementioned individual shall commence his employment with the Town of Southport until such time as he shall have filed with the Town Clerk his appropriate Oath of Office as required by law.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

#### RESOLUTION NO. 193-2017

# AUTHORIZING THE TOWN TO ACCEPT MILLINGS FROM NYSDOT AT NO CHARGE AND AUTHORIZING THE SALE OF SUCH MILLINGS AT A MINIMUM PRICE OF \$5.00 PER TON AS DETERMINED TO BE THE BEST PRICE BENEFICIAL TO THE TOWN

Resolution by:	Roman
Seconded by:	Szerszen

WHEREAS, New York State Department of Transportation had excess millings from bridge work that was done during the year, and

WHEREAS, NYSDOT gave the Town a stockpile of millings at no charge.

NOW THEREFORE BE IT RESOLVED, that the Town is authorized to accept the millings from NYSDOT at no charge and authorizes the sale of such millings at a minimum price of \$5.00 per ton as determined to be the best price beneficial to the Town.

# RESOLUTION NO. 194-2017

## ACCEPTING PROPOSALS OF SAYLES AND EVANS AND HARTER SECREST & EMERY, LLP TO PROVIDE LEGAL COUNSEL TO THE TOWN OF SOUTHPORT EXTENDING THE SAME TERMS AND CONDITIONS SET FORTH IN THE 2017 PROPOSAL

Resolution by:	Roman
Seconded by:	Szerszen

WHEREAS, the Town Board reviewed Legal Service Proposals submitted by Sayles & Evans and Harter Secrest & Emery, LLP for providing legal services to the Town of Southport, and

WHEREAS, the Town Board wishes to engage law firms Sayles & Evans and Harter Secrest & Emery, LLP to provide legal services, extending the same terms and conditions set forth in the 2017 proposals.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby appoints Sayles & Evans as General Counsel for the Town of Southport for the year 2018 pursuant to terms previously set forth in the proposal from November 29, 2016, and further hereby appoints Harter Secrest & Emery LLP as Special Counsel for the year 2018 pursuant to the terms previously set forth in the proposal dated November 23, 2016, and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to execute all documents and take any action necessary to effectuate the engagement of Sayles & Evans and Harter Secrest & Emery, LLP.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

#### RESOLUTION NO. 195-2017

# AMENDING TOWN OF SOUTHPORT MUNICIPAL CODE, CHAPTER 192 ANIMALS AND SCHEDULING PUBLIC HEARING THEREON

Resolution by:	Roman
Seconded by:	Gunderman

WHEREAS, the Town of Southport Town Board wishes to address concerns related to the health and welfare of the Town residents and the harboring of a significant number of cats and/or dogs, and

WHEREAS, unsanitary conditions may be created for people and animals by harboring a significant number of dogs and/or cats especially outside of the agricultural district where more restrictions commonly exist on lot sizes, and

WHEREAS, to address these health and welfare concerns, the Town of Southport Town Board wishes to amend the Code of the Town of Southport Chapter 192 Animals by adding Article IV Harboring Dogs and Cats which includes Section 192-15 Definitions, Section 192-16 Prohibited Acts, Section 192-17 Enforcement, and Section 192-18 Penalties to limit the number of dogs and cats kept, harbored, or owned outside the agriculture residential district, and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport, County of Chemung, State of New York, proposes to amend the Code of the Town of Southport Chapter 192 Animals by adding Article IV Harboring Dogs and Cats, Section 192-15 Definitions, Section192-16 Prohibited Acts, Section 192-17 Enforcement, and Section 192-18 Penalties, as follows and repeal any prior resolutions which may have addressed the same:

**Section 1.** Article IV Harboring Dogs and Cats is added to Chapter 192 Animals to read as follows:

# Article IV Harboring Dogs and Cats

§192-15 Definitions

Owner – Any person, group of persons, or corporation owning, keeping, or harboring a dog or dogs or cat or cats.

Cat – Means and includes both male and female cats whether or not neutered or spayed.

Dog – Means and includes both male and female dogs whether or not neutered or spayed.

§ 192-16 Prohibited Acts

Except within the Agricultural Residential zoning district, no owner may harbor, keep or own more than a total of five dogs or five cats or any combination thereof over the age of four months.

§197-17 Enforcement

This Article may be enforced as provided in §194-4 or by a Code Enforcement Officer for the Town of Southport.

§192-18 Penalties

Any violation of this article shall be punishable as provided in Chapter 1 General Provisions, Article III General Penalty, of the Code of the Town of Southport.

<u>Section 2.</u> Inconsistent Ordinances.

All ordinances inconsistent with any provision or provisions of this ordinance are hereby repealed.

Section 3. Effective Date

This ordinance shall take effect immediately upon adoption and publication according to law.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Southport, Chemung County, New York will hold a public hearing on Tuesday, January 9, 2018, at 7:15 p.m., Town Hall, 1139 Pennsylvania Avenue, Elmira, New York, regarding the adopting this ordinance contained herein.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

## RESOLUTION NO. 196-2017

#### BUDGET MODIFICATIONS

Resolution by: Gunderman Seconded by: Hurley

RESOLVED, that the following transfer of funds are as follows:

Budget lines to be Modified	Prior Approved Budget Amt.	Amount of Requested Increase/Decrease	Revised Budget Amt.	Reason for Budget Rev.
From: A1620.4 Bldgs. Cont.	\$ 210,000.00	\$ (11,432.02)	\$ 198,567.98	Garage Doors
To: A5132.4 Hw. Garage Cont.	\$ 15,000.00	\$ 11,432.02	\$ 26,432.02	
From: A7310.4 Youth Prog. Cont.	\$ 72,328.28	\$ (13,669.22)	\$ 58,659.06	
To: A7310.2 Youth Prog. Equipme	\$ 22,671.72 nt	\$ 13,669.22	\$ 36,340.94	
From: A7450.41 Bike/Walk Trail	\$ 5,000.00	\$ (5,000.00)		
To: A7450.4 Community Relation	\$ s	\$ 5,000.00	\$ 5,000.00 I Chemu	Friends of Ing River, Annual
From: A1440.4 Engineering Cont.	\$ 24,763.18	\$ (3,929.05)	\$ 20,834.13	

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To: A1420.4 Attorney Cont.	\$ 31,236.82	\$	3,929.05	\$ 35,165.87
From: A7510.4 Historian	\$ 1,000.00	\$	(779.50)	\$ 220.50
From: A8020.4 Planning Cont.	\$ 3,000.00	\$	779.50	\$ 3,779.50
From: A8540.4 Drainage	\$ 30,000.00	\$	(950.00)	\$ 29,050.00
To: A8810.4 Cemetery Cont.	\$ 4,197.61	\$	950.00	\$ 5,147.61
From: A1440.4 Engineering Cont.	\$ 20,834.13	\$	(507.41)	\$ 20,326.72
To: A1410.4 Town Clerk Cont.	\$ 7,896.84	\$	507.41	\$ 8,404.25
AVES: Gunde	erman Hurley Roman S	zersze	n Sheen	

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

Under Discussion was Recommendation from Town of Southport Planning Board to amend §525-33 Special Dimensional requirements in the Bulk and Density Control Requirements with the proposed changes, to accept the amendment to the definitions for Agricultural Use in §525-5 and to accept the changes to the Use Regulation Table.

Supervisor Sheen stated he received additional information he was waiting for from New York State Agriculture and Markets. Council Member Roman made a motion, Council Member Gunderman seconded to refer this to the Chemung County Planning Board.

Council Member Hurley stated that he has been doing research on this and feels that it is an important issue and there are a lot of unanswered questions so was not in favor of referring it at this time. He would like to take more time and continue to research and compile information. Council Member Szerszen made a motion, Council Member Hurley seconded to rescind the motion to refer this to the Chemung County Planning Board. This will be tabled until the February meeting.

# RESOLUTION NO. 197-2017

### SETTING PUBLIC HEARING

Resolution by:	Hurley
Seconded by:	Roman

RESOLVED, that the Town Board of the Town of Southport, County of Chemung, New York, will hold a public hearing on January 9, 2018 at 7:30 p.m., or as soon thereafter as it can be heard, at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York, regarding proposed amendment to Article VI Winter Parking §497-19.

AYES: Gunderman, Hurley, Roman, Szerszen, Sheen NOES: None CARRIED.

Under Taxpayer's Comments, Charles Collins from 436 Kinner Hill Road commented on Recommendation from Town of Southport Planning Board to amend Article VI Winter Parking §497-19.

Charles Wilson from 399 Widger Hill Road commented on the 2018 Preliminary Budget, §525-33 Special Dimensional Requirements and Procurement Policy.

Council Member Gunderman made a motion, Council Member Roman seconded to adjourn the meeting.

The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk