



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

PLANNING BOARD Regular Meeting

**Monday, October 1, 2018
Meeting Minutes**

Minutes of a regular meeting of the Town of Southport Planning Board held at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York on Monday, October 1, 2018 at 7:00 p.m.

Board Members Present: Larry Berman
Jacquelyn French
John Hastings
Chris Parsons, Vice Chairman
Trish Peterson
Tim Steed, Chairman
Chad West, Alternate

Board Member Absent: Dan Collins

Others Present: Peter Rocchi, Code Enforcement Officer
Michelle Murray, Secretary

Chairman Steed called the meeting to order on or about 7:00 p.m. He asked if the Board Members had any comments, questions, concerns or corrections about the September 4, 2018 minutes. Hearing no comments, the Board accepted the minutes as presented.

Next was review of the site plan application of CHA, on behalf of Tops Markets, to construct a fuel canopy and kiosk located at 1600 Cedar Street, Elmira, NY tax map #109.12-1-11 zoned Commercial Regional (CR).

Lou Terragnoli, with Tops Markets, explained the project to the Board. The fuel station would consist of three dispensers, a fuel canopy and a small kiosk. Brian Bouchard, Project Engineer with CHA, presented the site plan. Mr. Bouchard explained that the only disturbance to the parking lot would be to install the underground tanks, kiosk and canopy. There would be new lighting, signage and drainage. The State and Federal government regulates the fuel permits. There would be no traffic conflicts. Fuel would be delivered at least two times per week.

The Board requested the following from the applicant for the next meeting:

1. Stormwater drainage plan
2. Details of the fuel storage facility
3. Verify total signage calculation per Town Code
4. Make a submission to Southport Fire Department for their comments

The SEQR is an unlisted action and the Board would complete an uncoordinated review. The applicant agreed.

There were no further comments from the Board. Chairman Steed set a public hearing for Monday, November 5, 2018 at 7:00 p.m. or as soon thereafter as it can be heard.

The Board discussed the solar moratorium and creating a committee to discuss a town ordinance. Members would include Trish Peterson, Larry Berman and Tim Steed.

No other business to come before the Board. Board Member French made a motion to adjourn the meeting; Board Member Berman seconded the motion. All were in favor. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Michelle Murray
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board
Town Board
Town Clerk
Town Attorney