

May 14, 2019

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on May 14, 2019.

Members Absent: Supervisor Kathleen Szerszen, Council Members Glenn Gunderman, Daniel Hurley, Joseph Roman, Timothy Steed

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Peter Rocchi, Highway Superintendent Steven Renko, Director of Recreation David Ellis, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Kathleen Szerszen at 6:30 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Kathleen Szerszen

6:30 p.m. – Discussion of 2018 Audit

Mr. Patrick Jordan, CPA, Partner of Insero & Co., CPA's presented the 2018 audit reports. An Executive Summary that outlined the 2018 year was discussed in addition to a comparison to the previous four years.

It was noted that the General Fund balance has declined since 2014. Town management will need to address this as it develops plans for future years when preparing budgets, projects and operations.

The impact of future Standards of the Governmental Accounting Standards Board (GASB) through 2021 was also discussed.

Monthly reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 2,429.61
Fitzsimmons Lot Sales	\$ 1,075.00
Funds Turned to State & County Agencies	<u>\$ 1,512.64</u>
	\$ 5,017.25

Code Enforcement Office

Fees Collected:	Building Permit Fees	\$ 1,185.40
	Building Permit Values	\$ 262,876.00
	Operating Permit Fees	\$ 650.00
	Site Plan Fees	\$ 75.00

City of Elmira Animal Control
Justice Office
Recreation/Aging/Youth Services
Residential Deputy

Council Member Gunderman made a motion, Council Member Roman seconded to accept the monthly reports as filed.

Council Member Gunderman made a motion, Council Member Hurley seconded to accept the minutes from the April 9, 2019 Regular Meeting.

Under Correspondence, Supervisor Szerszen read an email from Vinnie Collins to Steve Renko, Highway Superintendent, complimenting him on a nice job fixing the pot/mud holes at the Brush Lot. Mrs. Szerszen also read a note from Rev. Horace Stoddard to Dave Ellis, thanking him for all the work he and his staff did to help make Draxler Park ready for the Easter Dawn Pageant. A note from Jerry & Harriette Lindsay was read by Mrs. Szerszen commending Dave Ellis and Bill Evans for all their preparation and hard work they put in to making the Easter Egg Hunt at Chapel Park a success.

Under Taxpayer's Comments, Agenda and Discussion items only, Charles Wilson from 399 Widger Hill Road commented on Discussion #2 Southport Recreation Association.

RESOLUTION NO. 78-2019

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of May 2019, No. 191 through No. 264, not to exceed \$123,511.44, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 79-2019

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Steed
Seconded by: Roman

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of May 2019, No. 74 through No. 95, not to exceed \$53,320.11, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 80-2019

APPROVING ABSTRACT OF LIGHT FUND CLAIM

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that the Abstract of Light Fund Claims submitted by the Town Clerk for the month of May 2019, No. 3 and 4, not to exceed \$15,888.31, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 81-2019

IMPLEMENTING A TRASH VOUCHER DISPOSAL PROGRAM FOR THE TOWN OF SOUTHPORT FOR THE YEAR 2019 IN CONJUNCTION WITH CHEMUNG COUNTY AND CASELLA

Resolution by: Roman
Seconded by: Gunderman

WHEREAS, the Town of Southport in previous years have provided town residents the disposal of trash and/or refuse and would like to continue that program for the year 2019.

WHEREAS, the County of Chemung and Casella have provided the Town of Southport with 200 trash disposal vouchers to dispense to their residents on a first come, first service basis.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport, in regular session duly convened, does hereby authorize the Town Supervisor to implement a Trash Voucher Disposal Program for 2019 that would allow residents of the Town to obtain vouchers from the Town Clerk's Office for the disposal of trash at the Chemung County Milling Station of up to 1,000 pounds per household free of charge, with the type of items to be disposed of to be determined in accordance with Chemung County and Casella. The Town residents who obtain a voucher would be responsible for the cost of disposing of any trash in excess of the 1,000 pounds permitted by the vouchers or items that carry additional charges for disposal.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 82-2019

APPOINTING EDWARD STEINHAEUER AS A REGULAR MEMBER OF THE TOWN OF SOUTHPORT
ZONING BOARD OF APPEALS

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that Edward Steinhauer be and he hereby is appointed as a Regular Member of the Town of Southport Zoning Board of Appeals, term to expire April 1, 2024.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 83-2019

APPOINTING SHAWN CRATER AS AN ALTERNATE MEMBER OF THE TOWN OF SOUTHPORT
ZONING BOARD OF APPEALS

Resolution by: Roman
Seconded by: Steed

RESOLVED, that Shawn Crater be and he hereby is appointed as an Alternate Member of the Town of Southport Zoning Board of Appeals, term to expire April 1, 2024.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 84-2019

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH SOUTHERN TIER COUNSELING CENTER, LLC FOR AN EMPLOYEE ASSISTANCE PROGRAM

Resolution by: Gunderman
Seconded by: Roman

WHEREAS, the Town of Southport and Southern Tier Counseling Center, LLC desires to enter into an agreement for services provided by their Employee Assistance Program, and

WHEREAS, the agreement provides for a cost of \$25.00 per employee annually, with the Town currently employing 17 Full-Time employees, thereby totaling \$425.00.

NOW THEREFORE BE IT RESOLVED, that the Town of Southport hereby approves the agreement between the Town of Southport and Southern Tier Counseling, LLC providing services known as the Employee Assistance Program. The Town of Southport does hereby authorize the Supervisor to sign the contract agreement for the Employee Assistance Program commencing May 1, 2019 and terminating April 30, 2020, at a cost of \$425.00.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 85-2019

RATIFYING APPOINTMENT OF DONNA MORRELL AS PART-TIME ASSESSOR'S AIDE

Resolution by: Roman
Seconded by: Hurley

WHEREAS, the position of Assessor's Aide became vacant after the resignation of Anne-Marie Dailey, effective April 5, 2019.

NOW THEREFORE BE IT RESOLVED, that the Town Board does authorize the Supervisor to hire Donna Morrell, as part-time Assessor's Aide (\$15.00 pr/hr) in the Assessor's Office, effective May 2, 2019, and be it further

RESOLVED, that the aforementioned individual shall not be entitled to any benefits as a result of her employment by the Town, including but not limited to health insurance.

RESOLVED, that said appointment be made pursuant to the Civil Service Laws of the State of New York and the regulations promulgated by the Chemung County/City of Elmira Civil Service Commission.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 86-2019

ACCEPTANCE OF AN AGREEMENT WITH FAGAN ENGINEERS FOR ENGINEERING SERVICES FOR THE
LELAND AREA PAVEMENT RECONSTRUCTION

Resolution by: Roman
Seconded by: Steed

WHEREAS, the Town Board of the Town of Southport is requesting assistance in providing planning advisory services related to the Leland Area Pavement Reconstruction Project.

WHEREAS, Fagan Engineers has submitted a proposal to provide assistance in relation to Engineering Services in the planning, design and construction bid administration tasks required for the implementation of this pavement project.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby select Fagan Engineers of Elmira, New York, as the firm to provide for the Engineering Services for the Leland Area Pavement Reconstruction Project, and be it further

RESOLVED, that the services to be provided shall be those set forth in the proposal submitted by Fagan Engineers, and be it further

RESOLVED, that the Supervisor of the Town of Southport is hereby authorized and directed to enter into an agreement with Fagan Engineers for the provision of these services at a cost not to exceed FORTY-THOUSAND DOLLARS AND 00/100 (\$40,000.00), and be it further

RESOLVED, that the agreement with Fagan Engineers be subject to the review and approval of the Attorney for the Town.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

RESOLUTION NO. 87-2019

AUTHORIZING HIGHWAY SUPERINTENDENT TO ADVERTISE FOR BIDS FOR HOT BITUMINOUS MIX

Resolution by: Gunderman
Seconded by: Hurley

RESOLVED, that the Highway Superintendent is authorized to advertise for bids for Hot Bituminous Mix, bid opening to be scheduled for June 6, 2019 at 2:00 p.m., at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen
NOES: None
CARRIED.

Under Discussion, was Referral to Planning Board to Amend Chapter 464; Subdivision, which will be tabled until the June 11, 2019 meeting.

Also, under Discussion was Southport Recreation Association and Pawn Shops and Secondhand Dealer Businesses, both of which will be tabled until the June 11, 2019 meeting.

The last item under Discussion was Winter Parking, which will be tabled and placed on the August 13, 2019 meeting agenda.

Under Taxpayer's Comments, Charles Collins from 436 Kinner Hill Road commented on the May Planning Board Meeting and the Dixie redevelopment project.

Charles Wilson from 399 Widger Hill Road commented on the Town Supervisor position and mowing on Rte. 328.

Council Member Gunderman made a motion, Council Member Steed seconded to adjourn the meeting.

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk