

June 11, 2019

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on June 11, 2019.

Members Present: Supervisor Kathleen Szerszen, Council Members Glenn Gunderman, Daniel Hurley, Joseph Roman, Timothy Steed

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Peter Rocchi, Highway Superintendent Steven Renko, Director of Recreation David Ellis, Community Development Specialist Nichola Ostrander, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Kathleen Szerszen at 7:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Kathleen Szerszen

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,838.78
Fitzsimmons Lot Sales	\$ 275.00
Funds Turned to State & County Agencies	<u>\$ 1,372.47</u>
	\$ 3,486.25

Code Enforcement Officer

Fees Collected:	Building Permit Fees	\$ 1,888.35
	Building Permit Values	\$ 246,000.00
	Operating Permit Fees	\$ 650.00
	Variance Fees	\$ 75.00

City of Elmira Animal Control  
Justice Office  
Recreation/Aging/Youth Services  
Residential Deputy

Council Member Roman made a motion, Council Member Gunderman seconded to accept the monthly reports as filed.

Council Member Gunderman made a motion, Council Member Steed seconded to accept the minutes from the May 14, 2019 Regular Meeting.

Under Correspondence, the following were read by Supervisor Szerszen:

1. A Letter from the U.S Board on Geographic Names informing the Town that the proposal to apply the new name Berry Creek to a previously unnamed stream located partly in the Town of Southport was approved.
2. A Community Update from the Department of Environmental Conservation which stated there is a Public Availability Session on June 19, 2019 in the Elmira High School Cafeteria from 5:30 to 7:30 p.m. regarding the ongoing and planned cleanup work on the Elmira High School Property.
3. Chemung County will hold a free Electronic Recycling Event on June 29, 2019 from 8:30 to 11:30 a.m. at the Chemung County Fairgrounds, Gate 2; preregistration required.
4. An email from Lori Jones, Southport Business Association member stating 24 banners with historical pictures of Southport will be placed in Bulkhead, Cedar & Penna Ave, and Cedar St. (from Robert to S. Main).

Under Taxpayer's Comments, Agenda and Discussion items only, no one wished to speak.

RESOLUTION NO. 88-2019

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Hurley  
Seconded by: Roman

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of June 2019, No. 265 through No. 327, not to exceed \$85,616.81, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

RESOLUTION NO. 89-2019

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Steed  
Seconded by: Hurley

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of June 2019, No. 96 through No. 110, not to exceed \$52,947.42, has been audited and approved for payment by this Town Board.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

RESOLUTION NO. 90-2019

ACCEPTING THE AUDIT OF INSERO & CO. FOR THE YEAR ENDING DECEMBER 31, 2018

Resolution by: Gunderman  
Seconded by: Roman

WHEREAS, the Town of Southport retained the services of Insero & Co., CPA's for the purpose of having that firm perform an audit of the Town's Departments for the year ending December 31, 2018.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby acknowledge receipt of the audited statements of the Town as prepared by said firm, and directs that the same be placed on file in the Town Clerk's Office, and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to retain sufficient copies of this report as provided by law and to make the same available for public inspection and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to make proper publication notice of the availability of these reports.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

RESOLUTION NO. 91-2019

AUTHORIZING SUPERVISOR TO ENTER INTO A LAND USE AGREEMENT WITH PENNSYLVANIA AVENUE UNITED METHODIST CHURCH

Resolution by: Gunderman  
Seconded by: Steed

WHEREAS, the Supervisor and the Recreation Department have requested that the Town enter into an agreement with the Pennsylvania Avenue United Methodist Church to use a portion of their property as playing fields,

RESOLVED, that the Town Board of the Town of Southport in regular session duly convened, authorizes the Town Supervisor to enter into an Agreement with Pennsylvania Avenue United Methodist Church to use the rear portion of the church's property for playing fields and a parking area to be used in connection with the playing fields,

RESOLVED, that this Agreement shall run through June 30, 2020.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

RESOLUTION NO. 92-2019

APPOINTING JULIANNE RENKO, OLIVIA RILEY, ALEXANDRA BARR, AND BENJAMIN HOWE AS SUMMER RECREATION SUPERVISORS

Resolution by: Roman  
Seconded by: Gunderman

WHEREAS, the Director of Recreation of the Town of Southport has recommended that the Town employ temporary summer Recreation Leaders/Supervisors, and

NOW THEREFORE BE IT RESOLVED, that the Town of Southport does hereby appoint the following individuals as part-time temporary Recreation Supervisors, those individuals to be paid as any other Town employee pursuant to the following schedule:

<u>NAME</u>	<u>POSITION</u>	<u>COMPENSATION</u>	<u>EFFECTIVE DATES</u>
Renko, Julianne	Recreation Supervisor	\$ 18.45 pr/hr	7/1/19-8/16/19
Riley, Olivia	Recreation Supervisor	\$ 14.60 pr/hr	7/1/19-8/16/19
Barr, Alexandra	Recreation Supervisor	\$ 13.35 pr/hr	7/1/19-8/16/19
Howe, Benjamin	Recreation Supervisor	\$ 13.35 pr/hr	7/1/19-8/16/19

and be it further

RESOLVED, that except for New York State retirements benefits, the aforementioned individuals shall not be entitled to any benefits as a result of their employment by the Town of Southport, including but not limited to health insurance, and be it further

RESOLVED, that the aforementioned individuals shall not commence their employment with the Town of Southport until such time as they shall have filed with the Town Clerk their appropriate Oath of Office as required by law.

AYES:           Gunderman, Hurley, Roman, Steed, Szerszen  
NOES:           None  
CARRIED.

RESOLUTION NO. 93-2019

APPOINTING TEMPORARY PART-TIME SUMMER RECREATION LEADERS

Resolution by:       Steed  
Seconded by:       Hurley

WHEREAS, the Director of Recreation of the Town of Southport has recommended that the Town employ nine part-time temporary summer Recreation Leaders,

NOW THEREFORE BE IT RESOLVED, that the Town of Southport does hereby appoint the following individuals as part-time temporary summer Recreation Leaders,

<u>NAME</u>	<u>POSITION</u>	<u>COMPENSATION</u>	<u>EFFECTIVE DATES</u>
Clark, Karissa	Recreation Leader	\$ 12.10 pr/hr	7/1/19-8/16/19
Crater, Courteney	Recreation Leader	\$ 12.10 pr/hr	7/1/19-8/16/19
Kelly, Justyna	Recreation Leader	\$ 12.60 pr/hr	7/1/19-8/16/19
Marks, Cole	Recreation Leader	\$ 12.10 pr/hr	7/1/19-8/16/19
Murray, Mitchell	Recreation Leader	\$ 12.10 pr/hr	7/1/19-8/16/19
Nelan, Lidia	Recreation Leader	\$ 12.10 pr/hr	7/1/19-8/16/19
Nelan, Madalenn	Recreation Leader	\$ 12.35 pr/hr	7/1/19-8/16/19
Reese, Gavin	Recreation Leader	\$ 12.35 pr/hr	7/1/19-8/16/19
Ripley, Cody	Recreation Leader	\$ 12.35 pr/hr	7/1/19-8/16/19

and be it further

RESOLVED, that except for New York State retirement benefits, the aforementioned individuals shall not be entitled to any benefits as a result of their employment by the Town of Southport, including but not limited to health insurance and be it further

RESOLVED, that none of the aforementioned individuals shall not commence their employment with the Town of Southport until such time as they shall have filed with the Town Clerk their appropriate Oath of Office as required by law.

AYES:           Gunderman, Hurley, Roman, Steed, Szerszen  
NOES:           None  
CARRIED.

RESOLUTION NO. 94-2019

ESTABLISHING A SAFETY COMMITTEE

Resolution by:       Gunderman  
Seconded by:       Roman

WHEREAS, it has been determined that as part of a safety program the Town of Southport should establish a Safety Committee,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby establish a Safety Committee to be comprised of the Supervisor, Highway Superintendent, Town Clerk, Code Enforcement Officer, Town Justice and Direction of Recreation.

AYES:           Gunderman, Hurley, Roman, Steed, Szerszen  
NOES:           None  
CARRIED.

RESOLUTION NO. 95-2019

AUTHORIZING WITHDRAWAL OF FUNDS FROM THE HIGHWAY IMPROVEMENT RESERVE FUND

Resolution by:       Gunderman  
Seconded by:       Hurley

WHEREAS, the Town Board by Resolution No. 104-2018 did authorize the establishment of a Highway Improvement Reserve Fund, the purpose of which is to assist with improvements of highway infrastructure.

WHEREAS, road repairs are needed to various streets in the Town of Southport.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport, in regular session duly convened, does hereby authorize the withdrawal of \$175,149.67 from the Town's Highway Improvement Reserve Fund for road repairs to various streets in the Town of Southport.

RESOLVED, this resolution is subject to a permissive referendum.

AYES:           Gunderman, Hurley, Roman, Steed, Szerszen  
NOES:           None  
CARRIED.

Under Discussion, was Referral to Planning Board to Amend Chapter 464; Subdivision, which will be tabled until the July 9, 2019 Meeting.

Next under Discussion was Southport Recreation Association, which will be removed from the agenda until SRA reorganizes.

Council Member Roman made a motion, Council Member Hurley seconded to refer to the Town of Southport Planning Board Pawn Shops and Secondhand Dealer Businesses.

A bid opening was held on June 6, 2019 for Hot Bituminous Mix for the Leland Street Area Pavement Restoration.

<b><u>Bidder</u></b>	<b><u>Estimated Bid Price</u></b>
Dalrymple Gravel & Contracting Co, Inc. 2105 S. Broadway Pine City, NY 14871	\$ 674,726.25
Bothar Construction, LLC 170 E. Arterial Hwy. Binghamton, NY 13901	\$ 694,057.75
Wenzel 169 Prescott Avenue Elmira Heights, NY 14903	\$ 835,835.00
Edger Enterprises, Inc. 330 E. 14 <sup>th</sup> Street Elmira Heights, NY 14903	\$ 799,102.40





WHEREAS, the proposed project is eligible for grant monies made available through NYS Consolidated Funding,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize the Town Supervisor to apply to NYS Consolidated Funding to improve and upgrade Elmer Goodwin Park, and be it further

RESOLVED, in the event such grant is awarded to the Town of Southport, the Supervisor is hereby authorized and directed to accept such grant monies on behalf of the Town of Southport and to execute any documents necessary to allow the Town to accept such grant.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

RESOLUTION NO. 98-2019

AUTHORIZING SUPERVISOR TO APPLY FOR A MICROENTERPRISE GRANT

Resolution by: Roman  
Seconded by: Steed

WHEREAS, the Town of Southport desires to apply for financial assistance through the Microenterprise Grant, and

WHEREAS, the goal is to offer grants to start-ups that want to fill empty storefront or businesses that have been in business for (6) months or less that would like to expand in the Town of Southport,

NOW THEREFORE BE IT RESOLVED, that the Supervisor of the Town of Southport is authorized to sign the application for the Microenterprise Grant requesting funds for start-up businesses and businesses that have been in business for (6) months or less that would like to expand in the Town of Southport.

AYES: Gunderman, Hurley, Roman, Steed, Szerszen  
NOES: None  
CARRIED.

Under Taxpayer's Comments, Charles Wilson 399 Widger Hill Road, commented on mowing Rte. 328, the election process of the Town Supervisor, gravel mining out of the creeks, and mowing/cleaning out the creeks and ditches.

Charles Collins from 436 Kinner Hill Road commented on the May Planning Board Meeting, the previously proposed Chapel Park Community Center, and municipal code amendments.

Council Member Gunderman made a motion, Council Member Steed seconded to adjourn the meeting.

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk