



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

PLANNING BOARD

Regular Meeting

Monday, October 4, 2021

Meeting Minutes

Minutes of a regular meeting of the Town of Southport Planning Board held at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York on Monday, October 4, 2021 at 7:00 p.m.

Board Members Present: Larry Berman (remote)
Troy Dygert (remote)
Jacquelyn French
John Hastings
Jennifer McGonigal, Vice Chairwoman
Chris Parsons, Chairman
Trish Peterson
Tracy Warner, Alternate

Board Member Absent: None

Others Present: Peter Rocchi, Code Enforcement Officer
Michelle Murray, Secretary

Chairman Parsons called the meeting to order on or about 7:00 p.m. He asked if the Board Members had any comments, questions, concerns or corrections about the August 2, 2021 meeting minutes. Hearing no comments, the Board accepted the minutes as presented.

Next was Site Plan Review of Victory Highway Wesleyan Church to expand their parking lot area located at:

1074 S Main Street, Elmira, New York, tax parcel 99.20-2-32 zoned CN
204 Federal Street, Elmira, New York, tax parcel 99.20-2-33 zoned R3
1071 Charles Street, Elmira, New York, tax parcel 99.20-2-34 zoned R3
1075 Charles Street, Elmira, New York, tax parcel 99.20-2-35 zoned R3

Kurt Parker, Executive Director for Victory Highway Wesleyan Church, explained the plan to expand their parking lot into three adjoining parcels. Two rental houses have been removed on Charles Street to expand the parking lot by 30 spaces. There will not be any lighting added to the parking lot.

James Gensel with Fagan Engineers talked about the two inter-connected drywells that will be installed. The stormwater will not flow off of the

parking lot. The parking lot will be a solid asphalt surface. They will upgrade the privacy fence. All parcels will be combined with the County.

There were no further comments from the Board. Chairman Parsons set a public hearing for Monday, November 1, 2021 at 7:00 p.m. or as soon thereafter as it can be heard.

Other business to come before the Board was discussion about the Form-based Zoning Committee. Jen McGonigal, Jackie French, and Tracy Warner will serve on the committee. Deputy Supervisor Joe Roman will be chairman for that committee.

No other business to come before the Board. Vice Chairwoman McGonigal made a motion to adjourn the meeting; Board Member French seconded the motion. All were in favor. The meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Michelle Murray
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board
Town Board
Town Clerk
Town Attorney