



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

PLANNING BOARD

Meeting Minutes

Monday, December 5, 2022

7:00 pm

Board Members Present: Larry Berman
Jackie French
John Hastings
Jennifer McGonigal, Vice Chairwoman
Chris Parsons, Chairman

Board Member Absent: Troy Dygert
Trish Peterson
Tracy Warner, Alternate

Others Present: Peter Rocchi, Code Enforcement Officer
Michelle Murray, Secretary

Chairman Parsons called the meeting to order on or about 7:00 p.m. He asked if the Board Members had any comments, questions, concerns, or corrections about the November 7, 2022 meeting minutes. Hearing no comments, the Board accepted the minutes as presented.

Next on the agenda was to set the Planning Board meeting schedule for the year 2023. All meetings will be held on the first Monday of each month except for the:

January 2023 meeting will be held on Monday, January 9, 2023
July 2023 meeting will be held on Monday, July 10, 2023, and the
September 2023 meeting will be held on Tuesday, September 5, 2023

Deadline for site plan and special use permit applications will continue to be the third Wednesday of each month.

Board Member French made a motion to accept the meeting schedule; Vice Chairwoman McGonigal seconded the motion. All were in favor.

AYES: Berman, French, Hastings, McGonigal, Parsons

NOES: None

ABSENT: Dygert, Peterson, Warner

MOTION CARRIED.

Next on the agenda was the public hearing for the Site Plan of AIM Independent Living.

Public Hearing - Site Plan of AIM Independent Living to operate an office located at 1206 S. Main Street, Elmira, New York tax map #109.08-6-39, 109.08-6-26, and 109.08-6-40 zoned Commercial Neighborhood.

It was noted that the publication was in order, then the public hearing was opened for comment. No one wished to be heard, the public portion of the meeting was closed at 7:09 p.m. and was turned back over to the Planning Board.

Kirk Vieselmeyer with Elmira Structures, Inc. and Rene Snyder with AIM Independent Living presented the application. Ms. Snyder explained that the delivery trucks will not exit on Charles Street as they had mentioned at the November meeting. The trucks would enter the property from South Main Street and back out onto South Main Street. There would be no other changes to the Site Plan.

Hearing no other comments from the Board, Board Member French made a motion to accept the Site Plan as presented; Board Member Berman seconded the motion. The SEQR was an Unlisted Action with a Negative Declaration.

Resolution No. 010-2022 PB

SITE PLAN GRANTED TO AIM INDEPENDENT LIVING TO OPERATE AN OFFICE LOCATED AT 1206 SOUTH MAIN STREET, TOWN OF SOUTHPORT, COUNTY OF CHEMUNG, STATE OF NEW YORK, TAX MAP #109.08-6-39, 109.08-6-26, AND 109.08-6-40 ZONED COMMERCIAL NEIGHBORHOOD

Resolution by: French
Seconded by: Berman

WHEREAS, on or about October 19, 2022, Jeff Vieselmeyer with Elmira Structures, Inc. submitted an application on behalf of AIM Independent Living to the Code Enforcement Officer for site plan approval from the Town of Southport Planning Board to operate an office to distribute food and goods to people in need located at 1206 South Main Street, Town of Southport, tax map #109.08-6-39, 109.08-6-26, and 109.08-6-40 zoned Commercial Neighborhood; and

WHEREAS, the application was submitted to the Town Planning Board and defined as an Office, General Business per the Town Code Chapter 525-5 Definitions; and

WHEREAS, the Town Planning Board held a duly noticed meeting on November 7, 2022 at which the Applicant presented information about the project; and

WHEREAS, the Town Planning Board conducted a public hearing on December 5, 2022 at 7:00 p.m., and after due posting and publication of the same was made, was in compliance with the Town of Southport Municipal Code; and

WHEREAS, at that public hearing, any and all individuals wishing to be heard were then and there given the opportunity to do so; and

WHEREAS, it was determined that this was an Unlisted Action and will not have a potentially significant effect on the environment; and after due deliberation, investigation and consideration it is

RESOLVED, that the Town Planning Board hereby grants approval to the Site Plan as presented to AIM Independent Living to operate an office located at 1206 South Main Street. Failure to make significant progress on the project within one (1) year from granting approval of this site plan will render the site plan null and void. Conditions shall be completed within one year unless otherwise stated.

AYES: Berman, French, Hastings, McGonigal, Parsons

ABSENT: Dygert, Peterson, Warner

NOES: None

MOTION CARRIED.

Next was review of Site Plan amendment of Elmira Stamping & Manufacturing Corporation to build a pavilion located at 1704 Cedar Street, Elmira, New York, tax map #109.12-1-14.1 zoned Industrial.

Lisa Kerr with Elmira Stamping presented the application. She explained that the pavilion would be 24-foot by 24-foot with open sides. It will be used by employees Monday through Friday between the hours of 7:00 a.m. and 3:30 p.m.

There were no further comments from the Board. Chairman Parsons set a public hearing for Monday, January 9, 2023 at 7:00 p.m. or as soon thereafter as it can be heard.

No other business to come before the Board. Chairman Parsons made a motion to adjourn the meeting; Board Member Hastings seconded the motion. All were in favor. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Michelle Murray
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board
Town Board
Town Clerk
Town Attorney