



# TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904

## PLANNING BOARD

### Meeting Minutes

Monday, February 6, 2023

7:00 pm

Board Members Present: Larry Berman  
Jackie French  
John Hastings  
Chris Parsons, Chairman  
Trish Peterson  
Tracy Warner, Alternate

Board Member Absent: Troy Dygert  
Jennifer McGonigal, Vice Chairwoman

Others Present: Peter Rocchi, Code Enforcement Officer  
Michelle Murray, Secretary

Chairman Parsons called the meeting to order on or about 7:00 p.m. He asked if the Board Members had any comments, questions, concerns, or corrections about the January 9, 2023 meeting minutes. Hearing no comments, the Board accepted the minutes as presented.

Next was review of Site Plan of Anna Brown to operate a gift shop located at 1445 Pennsylvania Avenue, Pine City, New York, tax map #118.01-3-25 and 118.01-3-26.1 zoned Commercial Neighborhood.

Ms. Brown explained that she would operate a gift shop and would like the operating hours to be Monday through Friday 9:00 a.m. to 7:00 p.m., Saturday and Sunday 9:00 a.m. to 2:00 p.m. She would have food trucks from time to time. Code Officer Peter Rocchi explained that the food trucks must register with the Town Clerk.

The Board discussed the Site Plan approval that was granted to Curren RV located at this same property 1445 Pennsylvania Avenue. The new owner, Bill Maloney, stated that Curren RV is no longer storing RV's at this location and the RV's that are currently on the property belong to him.

The Board discussed the two parcels that are to be combined into one. The installation of any new signage must meet current Town Code. The installation of any new lighting must be night-sky compliant and must shine down.

There were no further comments from the Board. Chairman Parsons set a public hearing for Monday, March 6, 2023 at 7:00 p.m. or as soon thereafter as it can be heard.

Next on the agenda was appointment of Chairman, Vice Chairman and Secretary to the Planning Board.

Board Member Parsons nominated Trish Peterson for Chairwoman of the Board for the year 2023; Board Member French seconded the motion. All were in favor.

**AYES: Berman, French, Hastings, Parsons, Peterson, Warner**  
**NOES: None**  
**ABSENT: Dygert, McGonigal**  
**MOTION CARRIED.**

Board Member Hastings nominated Larry Berman for Vice Chairman of the Board for the year 2023; Board Member Warner seconded the motion. All were in favor.

**AYES: Berman, French, Hastings, Parsons, Peterson, Warner**  
**NOES: None**  
**ABSENT: Dygert, McGonigal**  
**MOTION CARRIED.**

Board Member French nominated Michelle Murray for Secretary to the Board; Vice Chairman Berman seconded the motion. All were in favor.

**AYES: Berman, French, Hastings, Parsons, Peterson, Warner**  
**NOES: None**  
**ABSENT: Dygert, McGonigal**  
**MOTION CARRIED.**

The Board discussed the Annual Regional Leadership Conference training that will take place on April 6, 2023 at Corning Community College. Board Members shall notify the secretary if they would like to attend.

No other business to come before the Board. Board Member French made a motion to adjourn the meeting; Chairwoman Peterson seconded the motion. All were in favor. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Michelle Murray  
Planning Board Secretary

Original on file with Town Clerk

cc: Planning Board  
Town Board  
Town Clerk  
Town Attorney